7.1.9. Sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilies of citizens

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Students take a course on environment studies in their second year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. College staffs, administration are working effectively along with cooperative spirit to make a responsible citizen of the nation and to aware the constitutional obligations, values rights and duties among them. We are celebrating the constitution day initiates with preamble reading and then by facilitating the lecture of experts like lawyers, socialist, educationist etc. Various workshops and guest lectures on fundamental rights and duties were conducted. College walls are full of posters on fundamental duties and rights. College has its code of conducts for students as well as for teachers too. The college celebrates the Independence Day and Republic Day and students have participated in elocution, essay competition, quiz with all insights which in turn contributed to the ideal constitutional values and the fundamental duties and rights of Indian citizens. A laboratory rule in every laboratory imparts a good and safe conducts in the learning habit. Student counseling cell are regularly interacting with students to develop a high moral thoughts and smooth conduction/interaction among them and with faculty too. Students were given various responsibilities to conduct various college programs. In addition to this many regular programs are conducted by the institution to educate women about their rights. College takes pride in starting the plantation programme wherein the focus does not stop with the sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. Also department of Zoology organized various environment related programs like World Ozone Day, World Sparrow Day, Wildlife Day, wildlife week, Tiger day, Lion Day, vasundhara diwas to inculcate responsibilities towards animals and ecosystem. During Induction program of first year students made them aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India. Gandhi Jayanti, Vivekanand Jayanti, Teacher's Day are celebrated to inculcate moral values and respect for elders.

Summary 200 Words:

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Students take a course on environment studies in their second year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. College staffs, administration are working effectively along with cooperative spirit to make a responsible citizen of the nation and to aware the constitutional obligations, values rights and duties among them. We are celebrating the constitution day initiates with preamble reading and then by facilitating the lecture of experts like lawyers, socialist, educationist etc. Various workshops and guest lectures on fundamental rights and duties were conducted. College walls are full of posters on fundamental duties and rights. College has its code of conducts for students as well as for teachers too. The college celebrates the Independence Day and Republic Day and students have participated in elocution, essay competition, quiz with all insights which in turn contributed to the ideal constitutional values and the fundamental duties and rights of Indian citizens. A laboratory rule in every laboratory imparts a good and safe conducts in the learning habit.

M. S. P. Arts, Science & K. P. T. Commerce College, Manora Dist. Washim

Affiliated to SGB Amravati University, Amravati.

NAAC Accredited 'B' Grade



Report of "Induction Program"

Academic Session: 2023-2024 Date: 05-08-2023 to 11-08-2023

> Submitted by Dr. Seema V. Keswani Program Co-ordinator

M.S.P Arts, Science and K.P.T Commerce College, Manora. Dist.Washim Induction Programme For Newly Admitted Students Academic Session-2023-2024

Introduction:

Transition stage of students imparts various issues as they enter in higher education from lower one brings anxiety, emotional stress, over curiousness for future and goal of life perspectives, fear to face new environment, hesitation to interact with faculty, impetuosity in decision, paradoxical in opinion etc are the sum of common inevitable challenges with the age and time. Institution and faculty both are the important and key playing role in the life of students to fortifying their will power by all means to face any kind of issues and challenges by all means. In this regard our college had facilitated the Induction Program under the esteemed guidelines of University Grant Commission from 05th August to 11th August 2023 by the Student Counseling Committee. Program had organized successfully by all means. Before facilitation for students, this program guideline had familiarized to all faculties by workshop to understand all facets and importance of program. Invited eminent key speakers, Dr. Avinash S. Nile, Assistant Professor, Department of Commerce, M.S.P Arts, Science & K.P.T. Commerce College, Manora-444404. Dist.Washim. Maharashtra. India., and Dr. J.N.Kamble, Department of History and Dr. M. N. Iqbal, Department of Botany, M.S.P Arts, Science & K.P.T. Commerce College, Manora-444404. Dist.Washim. Maharashtra, India., have delivered lectures for students very effectively in lucid way along with fine tuned interaction with all students. Program ended very successfully along with well organized group discussion on universal human values, Literary Activities, Creative Arts & Cultures, Physical Activities and extracurricular activities etc. Overall students were registered in this compulsory program. Overall total **212** students were registered in this program. In which the 90 students were registered in Arts group, 86 students were registered in science group and 36 students were registered under the commerce group. Total 212 students were filled the feedback form.

Purpose:

This induction program has key purpose to acclimatize the entrants with college environment and faculties to render their anxiety and any kind of hesitation. This program also enhances the confidence level of students for their various life goal and perspectives with skilled solution along with time and age. Its provide a platform to know the college, department and level of faculty interactions, facilities in college etc in one hand while on the other hand they can render their emotional stress, family pressure and other issues related to society, personality and life goal too.

Name	Designation
Dr. N. S. Thakare	Principal
Dr. S.V. Keswani	Program Co-ordinator
	Head & Assistant Professor Dept. of Zoology
Mrs. R. A. Naxine	Member
	Head & Assistant Professor
	Dept. of Home Economics
Mr. C.U. Dhanwad	Member
	Assistant Professor,
	Dept. of chemistry
Science: Ku.Sandhya W. Bhagat, Ku. Aachal A. Kamble,	Alumni
Commerce: Mr. Vivek Tihile , Ku. Dhanashree Thakare	
Arts: Mr. Swapnil B. Rathod, Ku.Kalyani M. Surjuse	
Science: Ku. Nandini Gulhane, Ku. Sanika Raut	Senior Students
Commerce: Ku.Sakshi Nemane , Mr.Ankit Bhad	
Arts: Ku. Diksha Tayde, Mr. Akshay Gawai	
	Dr. N. S. Thakare Dr. S.V. Keswani Mrs. R. A. Naxine Mr. C.U. Dhanwad Science: Ku.Sandhya W. Bhagat, Ku. Aachal A. Kamble, Commerce: Mr. Vivek Tihile , Ku. Dhanashree Thakare Arts: Mr. Swapnil B. Rathod, Ku.Kalyani M. Surjuse Science: Ku. Nandini Gulhane, Ku. Sanika Raut Commerce: Ku.Sakshi Nemane , Mr.Ankit Bhad

Committee of Student Induction Programme:

Principal Dr. N.S. Thakare

Student Induction Programme Schedule:

M.S.P Arts, Science and K.P.T Commerce College, Manora. Dist.Washim Induction Programme For Newly Admitted Students Academic Session-2023-2024

Programme Schedule

Sr. No.	Date	Time	Phase	Programme	Programme incharge
1.	5-08-2023 SAT	11.00 a.m -5.00 p.m	Preparatory	Academic Registration	All Mentors of First Year Students
		11.30 a.m -12.00p.m		Introduction &Inauguration	Dr. S.V. Keswani
					Arts: Dr. J.N. Kamble
		12.00 p.m- 01.00 p.m		Faculty Orientation	Science: Dr. M.N. Iqbal
					Commerce: Asst. Prof. B.S. Ther
					Zoology: Dr.S.N.Padghane
					Botany: Asst. Prof. S.N.Dhawale
					Chemistry: Dr. S.D.Ingole
2.	7-08-2023				Physics: Asst. Prof. N.B.Bhagat
2.	MON	01.10 p.m -2.15p.m	Initial	Mentor-Mentee Group Introduction	Math & Computer Science: Asst. Prof. M. C.Dhabe
	MON				History: Dr. J. N. Kamble
					English: Dr. A. Y. Ali
					Marathi: Asst. Prof. R. V. Ingole
					Home-Economics: Asst. Prof. R.A. Naxine
					Economics: Asst. Prof. P. S. Gawande
					Commerce: Asst.Prof. B.S. Ther
					Dr. A.S. Nile Asst. Prof. P.N. Kamble
		2.30p.m- 3.15 p.m		Institutional Orientation	Principal: Dr. N.S. Thakare
		3.30 p.m- 4.30 p.m		Physical Activity	Physical Director: G.V. Patil
		11.30a.m to 12.10p.m		Lecture by eminent person	Dr.J.N.Kamble
		12.10p.m-12.45p.m		Mentoring with Universal Human Values (Group Discussion)	Mentors
2.	8 -08-2023	2.00p.m-2.40p.m		Creative Art & Culture (Paintinting or poster in relevant Subject)	Mentors
	TUE 2.40p.m- 3.20p.m		Literary Activity(Reading a book & writing its Summary)	Mentors	
		3.20p.m-4.00p.m		Physical Activity	Physical Director: G.V. Patil
		11.30a.m to 12.10p.m		Lecture by eminent person	Dr.A.S.Nile
		12.10p.m-12.45p.m		Mentoring with Universal Human	Mentors
4	9 -08-2023	aa	Regular	Values(Group Discussion)	
4	9-08-2023 WED	2.00p.m-2.40p.m	0	Creative Art & Culture (Music)	Mentors
		2.40p.m- 3.20p.m		Literary Activity(Debate)	Mentors
		3.20p.m-4.00p.m		Physical Activity	Physical Director: G.V. Patil
		11.30a.m to 12.10p.m		Lecture by eminent person	Dr.M.N.Iqbal
	10-8-2023	12.10p.m-12.45p.m		Mentoring with Universal Human Values(Group Discussion)	Mentors
5.		2.00p.m-2.40p.m		Creative Art & Culture(Dance)	Mentors
	THUR	2.40p.m- 3.20p.m		Literary Activity (Article writing)	Mentors
		3.20p.m-4.00p.m		Principal's Address	Dr.N.S.Thakare
		4.00 p.m -5.00 p.m		Feedback collection	Mentors
				Extra-curricular Activity	Head of Dept. & Senior Students
6.	11 -08-2023 FRI	11.30a.m to 05.00p.m		Report & Feedback Collection On Induction Programme (Mentor-Mentee Group Wise)	Asst. Prof. C.U. Dhanwad & R.A.Naxine

Programme Schedule

Sr. No.	Date	Time	Program/ Event	Speaker/Resource Person
1.		11.30a.m-11.40a.m	Welcome & Introduction	Dr. S.V. Keswani (M.S.P & K.P.T College Manora)
2.		11.40 a.m- 11.50 a.m	Inauguration	Dr. N.S.Thakare (Principal, M.S.P & K.P.T College Manora)
3. 4.	07-08-2023	11.50 a.m- 12.30 p.m	Art , Commerce & Science Faculty Orientation	Dr. J.N.Kamble Mr. B.S.Ther Dr. M.N.Iqbal
5.		12.30 p.m- 01.15 p.m	Presidential Speech & Institutional orientation	Dr. N.S. Thakare (Principal) (M.S.P & K.P.T College Manora)
6.		01.15 p.m -01.25p.m	Vote of Thanks	Asst.Prof. C.U. Dhanwad

Outcomes:

Program is inaugurated at 11.30 am on 7th August 2023 by the Principal Dr. N.S. Thakare, M.S.P. Arts, Science and K.P.T Commerce College, Manora. Dist. washim, along with program co-ordinator Dr. Seema Keswani, Head Department of Zoology and all faculty members of college. Departmental orientation for Art had given by Dr. J.N.Kamble, for the Commerce by the B.S.Ther and for Science had given by Dr. M.N.Iqbal, sir very effectively. At initial phase the Institutional Orientation and presidential speech had ended up with well tuned interaction and addressed by Principal Dr. N.S.Thakare sir. He did active interaction with students regarding overall development of students and aware them about code of conduct for students. Also guided students about their carrier and how to develop their personality during their degree course. Mentor-Mentee Group In-charges were also interacted with their students with all program schedules and importance of this program in too. Lastly all students participated in the physical activity.



Inauguration of Induction Program



Principal, Dr. N.S Thakare, interacting with students about Institutional Orientation



Art's Faculty Orientation by Dr. J.N.Kamble



Science Faculty Orientation by Dr. M.N.Iqbal



Commerce Faculty Orientation by Dr. B.S.Ther

Eminent Personality Lecture Series:-

A- Dr. Jaywant N. Kamble :-

Dr. Jaywant N. Kamble, Head, Department of History, M.S.P. Arts, Science and K.P.T Commerce College, Manora. Dist. Washim, Maharashtra. India had delivered his magnificent talk on **"Human universal values"** dated **08th August 2023 at 12.00 pm.** Sir had interacted very well in a very lucid way along with valuable words and dialects for students to inculcate the human values to develop multidimensional personality. By sharing these values he promote harmony, empathy and Co-operation in our stakeholders. He told them the importance of human values in their daily lives. He discussed about the five universal human values like love, Truth, Right Conduct, Peace and Non-violence.

B- Dr. Avinash S. Nile:-

Dr. Avinash S. Nile, Department of Commerce, M.S.P Arts, Science & K.P.T.
Commerce College, Manora- 444404. Dist.Washim. Maharashtra. India. had
communicated his novel thoughts with his invited talk on "Correlation of
personality development & competitive exams" dated 09th August 2023 at 12.00
pm. He inspire and guide all the students about their personality development and its
correlation with competitive exams. He told them how to do the hardwork to achieve
their goals after graduation. He told students to develop their personality by all means
like physical, spiritual, social, mental to face the die heart situation in life.

C-Dr. M.N.Iqbal :-

Dr. M.N.Iqbal, Head, Department of Botany, M.S.P Arts, Science & K.P.T. Commerce College, Manora-444404. Dist. Washim. Maharashtra. India., had delivered his talk on **"National education policy: An overview" on 10th August 2023 at 12.00 pm**. This talk became very useful for students to know about the new education policy which is different from their regular pattern. And he aware students about how to gain the credits and its importance. By his lecture students became ready to face the challenges and the hurdles which came in between their education. He had given a very positive and effective message to all students to accept the new education policy which is very beneficial for them.

Overall all invited talks were very beneficial for all the students along with key person's interactions. Along with registered students institutional faculties were also benefited with the experiences and knowledge of all the speakers.



Talk of Eminent Resource Person Dr. Avinash S. Nile on 09-08-2023



Talk of Eminent Resource Person Dr. M.N.Iqbal on 10-08-2023 On the other hand beside these invited lectures following topics have been given to Mentors in mentoring session.

Sr.No.	Mentoring Topic
1.	Student Aspiration, Family Expectation
2.	Gratitude towards people helping me
3.	Human needs of a) Self and b) body
4.	Peer pressure
5.	Prosperity
6.	Relationships
	Universal Human Values
1.	Truth
2.	Righteous conduct
3.	Love
4.	Non- violence
5.	Justice
6.	Liberty
7.	Equality
8.	fraternity
9.	Human dignity & unity
10.	Integrity of the Nation
	Other Topics
1.	Students Responsibilities
2.	Rules and regulation of Institution and Department

Topics for the Mentoring Session

College Physical Director, **Mr. G.V.Patil** everyday has taken physical activity of all the entry year students and also make them aware about the different sports. Also he will guide the students about the healty diet which is included in their daily routine food. He taught them how to do the warm up exercise, yoga. He also aware them about the job opportunities in sports field.



Physical Activity Taken by Dr. S.V.Keswani on 07-08-23



Physical Activity Taken by Mr. G.V.Patil on 08-08-23



Physical Activity Taken by Mr. G.V.Patil on 09-08-23

All the heads of all the department aware all the students during induction program about the extra-curricular activity which were conducted by them in their department and told them to participate in incoming extra-curricular activities.



Ku.R.A. Naxine aware students about extra-curricular activities of Home Economics Department



Mrs.R.V. Ingole aware students about extra-curricular activities of Marathi Department



Dr.J.N.Kamble aware students about extra-curricular activities of History Department



Mr.P.R. Gawande aware students about extra-curricular activities of Economics Department



Dr.A.Y.Ali aware students about extra-curricular activities of English Department



Dr.A.S.Nile aware students about extra-curricular activities of Commerce Department



Dr.S.V. Keswani aware students about extra-curricular activities of Zoology Department



Dr.S.D.Ingole aware students about extra-curricular activities of Chemistry Department



Dr.M.N.Iqbal aware students about extra-curricular activities of Botany Department



Mr.M.C.Dhabe aware students about extra-curricular activities of Math Department



Dr.K.A.Koparkar aware students about extra-curricular activities of Physics Department

During Closing Ceremony of Induction program dated 10-08-2023, many students gave their feedback regarding the activities which were taken according to the schedule of induction program which were provided to them and they express their feelings how the induction program was benefitted for them. Also they told that now they are completely ready to accept the new CBCS syllabus and they will participate in all the activities which were conducted by the college and intercollege. At last Principal of our college, Dr. N.S. Thakare sir again motivated our students and gave best wishes for their upcoming Journey of

three year degree course. At the end all the students of all three faculty took the group photos with their faculty teachers.



Dr. N.S. Thakare, Principal in closing ceremony

Finally the program had successfully organized and ended up in magnificent way. Students were benefited by all means. They have core heartily involved in every session along with all activities. Feed back is taken virtually by the student which shows the ample satisfaction level of students and excitement for the program. Mentors of all faculties were submitted their reports to the program co-ordinator.

Program co-ordinator Dr. Seema. V. Keswani Principal Dr. N.S. Thakare

M.S.P. ARTS, SCIENCE & K.P.T. COMMERCE COLLEGE MANORA

REPORT

CULTURAL COMMITTEE

(ACADEMIC SESSION 2023-24)

Felicitation of Meritorious Students (02 Aug 2023).

Total 71 Meritorious students of 10 th 12 th and B A III, B Sc III and B Com III were felicitated. At this program some alumni of our college who passed exam of PSI were also felicitated. Hon'ble Secretay of the institution Mr. Mahadeo Bhau Thakare was chairperson of the program and Hon'ble Mr. Praveen Shinde Thanedar of Manora Police Station was the chief guest of the program. Meritorious students were conferred with certificates and memento. DR. N. S. Thakare Principal of the college did the introductory speech. Mr. Sunil Kale and Mr. H L Chavhan did the anchoring of the program and Dr. A Y Ali proposed vote of thanks.

Activity	Number of students	Date
Felicitation of		
Meritorious Students	71	02 Aug 2023

विद्यार्थ्यांनी मोबाइलचा वापर ज्ञानवृद्धीसाठी करावा : शिंदे

मानोरा, ता. २: स्पर्धा परीक्षा किंवा इतर कोणत्याही परीक्षेची तयारी करत असताना विद्यार्थ्यांनी मोबाईलचा वापर ज्ञानवृद्धीसाठी करावा असे प्रतिपादन मानोरा पोलीस स्टेशनचे ठाणेदार प्रवीण शिंदे यांनी गुणवंत विद्यार्थी सत्कार सोहळा कार्यक्रमात केले.

मातोश्री सुभद्राबाई पाटील कला विज्ञान वाणिज्य महाविद्यालयाच्या वतीने आयोजित केलेल्या गुणवंत विद्यार्थी सत्कार सोहळ्याच्या प्रसंगी प्रमुख अतिथी म्हणून प्रवीण शिंदे उपस्थित होते. कार्यक्रमाच्या अध्यक्षस्थानी संस्थेचे सचिव महादेवराव ठाकरे होते. प्रमुख उपस्थितीमध्ये संचालक ज्ञानदेवराव भोयर, मोतीरामजी ठाकरे, पुरुषोत्तम



मानोरा : विद्यार्थ्याचा सत्कार करताना मान्यवर.

पार्टील रोकडे व महाविद्यालयाचे प्राचार्य डॉ. एन एस ठाकरे व क. वि. प्र. देशमुख उपस्थित होते.

या कार्यक्रमाप्रसंगी महाराष्ट्र लोकसेवा आयोगाच्या माध्यमातून पोलिस उपनिरीक्षक पदासाठी घेण्यात आलेल्या परीक्षेत यशस्वी झालेले विद्यार्थी सुनील भगवान खचकड, निलेश किसन ठाकरे, कु. अनुजा श्रीकृष्ण राऊत तसेच इतर प्राविण्यप्राप्त विद्यार्थ्यांचा सत्कार करण्यात आला. कार्यक्रमाचे प्रास्ताविक महाविद्यालयाचे प्राचार्य ठाकरे यांनी केले.

प्रस्ताविकातून सत्कार सोहळा आयोजना मागचा हेत् विशद करताना यशस्वी प्राचार्यांनी विद्यार्थ्यांना विद्यार्थ्यांकडून प्रेरणा घ्यावी असे आव्हान केले. कार्यक्रमाचे अध्यक्ष संस्थेचे सचिव महादेवराव ठाकरे यांनी विद्यार्थ्यांना मार्गदर्शन केले. कार्यक्रमाचे संचालन प्रा. सुनील काळे, प्रा. हेमंत चव्हाण यांनी केले तर कार्यक्रमाचे आभार प्रदर्शन डॉ. ए. वाय. अली यांनी केले. कार्यक्रम यशस्वी करण्याकरिता सांस्कृतिक समितीचे सदस्य प्रा. गणेश भोयर, प्रा. डॉ. राहल काजळकर, प्रा. रेखा इंगोले व प्राध्यापक वर्ग यांनी परिश्रम घेतले.



Principal Dr. N.S. Thakare felicitating a student.



Thanedar Manora Police Station felicitating an alumni Miss Anuja Raut who cracked PSI exam.



Secretary of the institution Mr. Mahadeo Bhau felicitating a student.



A student participated in elocution competition conducted by Cooperative Bank Manora.

Sakshi Bhagat wins IInd prize in elocution competition at Washim

Miss Sakshi Bhagat from B Sc I got IInd prize in district level competition at Washim in elocution competition on the topic of The role of Youths in all round development of India on 14 Aug 2023.

'Meri Mati Mera Desh' conducted in the college:-

Mr. Mahadeo Bhau Thakare Secretary of the institution felicitating a student.

As per the direction of Hon'ble Prime Minister of India and the Joint Director Higher Education Amravati Division 'Mera Mati Mera Desh' event was conducted on 14 Aug 2023. On this occasion all the teachers of College recited the pledge along with Principal of the college Dr. N. Thakare.

मातोश्री सुभद्राबाई पाटील महाविद्यालयात ''मेरी माटी मेरा देश''कार्यक्रम प्रा.डॉ.एन..एस.ठाकरे यांची उपस्थीती



नो रा (अ शो æ रत्नपारखी)भारत सरकार व सहसंचालक शिक्षण उच्च विभाग अमरावती यांच्या निर्देशांनुसार स्थानिक मासुपा कला, विज्ञान व कै. पा. ठा. वाणिज्य महाविद्यालय मानोरा येथे राष्ट्रीय सेवा योजना व सांस्कृतिक समिती यांच्या विद्यमाने ₹माझी संयक्त माती,माझा देश ₹ कार्यक्रम राबविण्यात आलग आणि या प्रसंगी महाविद्यालतील सर्व

विद्यार्थ्यांना मेरी माटी मेरा ची शपथ देण्यात आली. ठिकाणी महाविद्यालयाचे पाचार्य डॉ एन एस ठाकरे रासेयो कार्यक्रम अधिकारी प्रा. महावीर धाबे. सांस्कृति समिती चे संयोजक डॉ. TT अल्गे,रासेयो महिला कार्यक्रम अधिकारी डॉ. स्रीमा केसवानी आणि महाविद्यालतील सर्व शिक्षक व शिक्षकेत्तर कर्मचारी शपथ घेण्यासाठी हजर होते.



Teachers are seen along with hon'ble Principal Dr. N. Thakare in the event Meri Mati Mera Desh.'

Rangoli and Mehandi Competition conducted (15 Aug 2023):-

On the occasion of Independence Day Rangoli competiton and Mehandi Competiton were conducted in the college. In Rangoli Competition 40 students participated whereas in Mehandi Competitoin 22 students participated.

Activity	Number of Participants	Date
Mehandi	15	15 Aug 2023
Rangoli	40	15 Aug 2023



A student from B Sc II miss Asniya Iram got first rank for her creation of Mehandi.



A student from B Sc II Miss sanika Waghmare got first rank for her creation of Rangoli.

Elocution Competition conducted in the college (22 Aug 2023):-

Elocution Competition of taluka level was conducted in the college on the life of Annasaheb Korpe known as the pioneer of Co-operative sector in Maharashtra state. 16 students participated in this competition.



Mr. Umesh Thakare Chairman of Cooperative Bank Manora Branch is addressing the students in Elocution Competition

.Self-Administration (05 Sept 2023).

On the occasion of Dr. Radhakrishnan's birth anniversary Self-administration (students themselves teach) in the college in which students belonging to different classes taught all the subjects. Total 54 students from all the three faculties participated in this event.

Activity	Number of	Date
	students	
	participated	
Self Administration	54	05 Sept 2023



Teachers and students remembered Dr. Radhakrishnan on his birth anniversary.



A student from B A I Mr. Abhishek Ingle teaching in the class.



A student from B A III Miss Pratiksha Harke teaching in the class.

Gandhi Jayanti observed in the college (02 Oct 2023):-



All the staff of college remembering the father of nation Mahatma Gandhi on his birth anniversary.

Youth Festival SGBAU Amravati 2023-24

Youth Festival Sant Gadge Baba Amravati University was held at Meghe Engineering College Amravati.



Students of our college participated in singing competition SGBAU Youth Festival



Miss Sakshi Bhagat from B Sc I participated in Elocution Competition in Youth Festival SGBAU Amravati.



Miss Tanvi Yeole from B Sc I participated in Painting Competition .



Students participated in Folk Dance in Youth Festival SGBAU Amravati.



Miss Asniya Iram from B Sc II participated in Mehandi Competition SGBAU Youth Festival Amravati.





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Miss Sakshi Bhagat from B Sc I got IIIrd prize in Elocution Competition at Arni.



मासुपा महाविद्यालयात बाबासाहेबांना अभिवादन

मानोरा : मासुपा महाविद्यालयात डॉ. आंबेडकरांच्या बाबासाहेब महापरिनिर्वाण दिनानिमित्त आदरांजली आली. वाहण्यात कार्यक्रमाचे अध्यक्षस्थानी महाविद्यालयाचे प्राचार्य नंदकिशोर ठाकरे होते. त्यांनी विद्यार्थ्यांना मार्गदर्शन करताना म्हटले की, बाबासाहेब आंबेडकरांचे राष्ट उभारणीसाठी योगदान तसेच देशातील विविध घटकांना न्याय देण्यासाठी आपले महत्त्वाचे योगदान दिले आहे. यावेळी कनिष्ठ महाविद्यालयाचे विभाग प्रमुख प्राध्यापक एस.पी. देशमुख यांची प्रमुख उपस्थिती होती.

मुंगसाजी नगर

मानोरा : भारतीय राज्यघटनेचे शिल्पकार, भारतरल, महामानव डॉ. बाबासाहेब आंबेडकर यांच्या महापरिनिर्वाण दिनानिमित्त मानोरा येथील मुंगसाजी नगर व दिग्रस चौक येथे डॉ. श्याम जाधव नाईक यांनी अभिवादन केले. संध्याकाळी काढण्यात आलेल्या कॅन्डल मार्चमध्ये सिद्धार्थ देवरे, शेतकरी नेते मनोहर राठोड, बाळासाहेब डेरे, पी. यू. चक्रनारायण, दीपक खडसे व इतर मान्यवर उपस्थित होते.

बुद्ध टेकडी

मानोरा : वाटोद-गुंडी येथील बुद्ध टेकडी येथील शाक्यवन विहारात बुधवार ६ डिसेंबर रोजी डॉ. बाबासाहेब आंबेडकर यांच्या महापरिनिर्वाण दिनानिमित्त कार्यक्रम आयोजित करण्यात आला होता. या वेळी डॉ. बाबासाहेब आंबेडकर यांच्या पुतळ्याला पुष्हार अर्पण करून भंते महाकाश्यप यांनी बुद्ध वंदना घेतली आणि मार्गदर्शन केले. या वेळी रामभाऊ मनवर, सतीश भगत, धम्मा पाढेन, अनिल जमनिक, प्रभाकर यानखडे, संजय कांबळे आदी उपस्थित होते.

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Vykhyanmala (Series of Lectures) :-

Activity	Number of students	Date
Series of Lectures	168	03 Jan to 12 Jan 2024

We organized series of lectures on the Birth Anniversaries of Swami Vivekananda Maa Jijau and Savitribai Fule. We invited speakers and they spoke on the works of these three giant personalities.

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	.वाणिज्य महाविद्यालय.		
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	। जयंती निमित्त सांस्कृतिक समितीच्या 🏹		
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कार्यशाळा	दि. ०३ जानेवारी २०२४		
	सकाळी १० वाजता		
	विषय :- आधुनिक भारतातील स्त्रिी चळवळ		
	व्याख्याता :- प्रा. डॉ. लता जावळे		
व्याख्यान	दि. ०४ जानेवारी २०२४		
	सकाळी १० वाजता		
	विषय :- राष्ट्र निर्माण मुध्ये युवकांची भुमिका		
	व्याख्याता ः- प्रा. श्री. महेश देवळे		
कार्यशाळा	दि. ०५ जानेवारी २०२४		
	सकाळी १० वाजता		
	विषयः- भावानिक बुद्धिमत्ता (Emotional Intelligence)		
	व्याख्याता :- प्रा. श्री. मनोज इंगोले		
कथा कथन स्पर्धा वि	t. १० जानेवारी २०२४ सकाळी १० वाजता		
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	(अभिनय स्पर्धेमध्ये सावित्रिबाई फुले, स्वामी विवेकानंद		
	राष्ट्रमाता माँ जिजाऊ यांच्या जीवनातील प्रसंगा अनुरूप		
	ाभिनय करावे) सेच अभिनय स्पर्धेमध्ये नेषभुषा घालण्याची आवश्यकता नाही.		
	તેમ આવતામ ત્વવચ્ચ વયુવા બોળવ્યાથા આવરવેમભા પોછા		





Prof Lata Jawale is speaking on the topic of Women's Movement in Modern India on the occasion of Savitribai Fule birth anniversary.



In the workshop Mr Manoj Ingole is speaking on Emotional Intelligence.

In the workshop Mr Manoj Ingole is speaking on Emotional Intelligence.



Story Telling competition was conducted in the college.



A student participated in Poetry Recitation competition.



Chairman of the institution Hon'ble Shri Arvind Bhau Ingole is garlanding the image of Chhtrapati Shivaji on his Birth Anniversary (19 Feb 2024).



Dr. N S Thakare distributing certificate to the winner student in GK test on the occasion of Chhatrapati Shivaji maharaj's birth anniversary.



Taluka level GK test was taken on 16 Feb 2024 on the occasion of Chhatrapati Shivaji Maharaj and Sevalal Maharaj. Students are seen appearing for the exam.

Elocution Competition (17 Feb 2024).

Similarly Elocution competition was conducted on the occasion of Chhtrapati Shivaji maharaj birth anniversary in which 11 students participated.

Activity	Number of students	Date
Elocution Competition	11	17 Feb 2024

Samta Parva (Birth Anniversaries of Mahatma Fule, and Dr. B. R. Ambedkar and Death Anniversary of Dr. Panjabrao Deshmukh is observed)

Activity	Number of students	Date
Elocution	150	12 Apr 2024
Poster Competition	12	13 Apr 2024
Essay Competiton	35	13 Apr 2024

मा.सु.पा. कला, विज्ञान व कै.पा.ठाकरे
वाणिज्य महाविद्यालय,मानोरा
समता पर्व
व्याख्यान : दि. १२ एप्रिल २०२४ स.११:30 वा.
* व्याख्याता *
प्रा. डॉ. अनिल काळबांडे
व्याख्यानाचा विषय
महात्मा ज्योतिबा फुले व डॉ. बाबासाहेब आंबेडकर
यांची सामाजिक व शैक्षणिक क्रांती
पोस्टर स्पर्धाः दि. १३ एप्रिल २०२४ स.११ः३० वा.
पोस्टर स्पर्धेचे विषय
• महात्मा ज्योतिबा फुले यांचे सामाजिक कार्य
 भारतीय राज्य घटना : डॉ. बाबासाहेब आंबेडकर यांची अनमोल देनगी
• डॉ. पंजाबराव देशमुख यांची जैविक शेती बाबत संकल्पना
नोट :- पोस्टर स्पर्धेमध्ये सहभागी विद्यार्थ्यांना प्रमाणपत्र देण्यात येईल.
तिबंध स्पर्धो चे विषय
* डॉ. पंजाबराव देशमुख यांचे शिक्षण विषयक कार्य
* डॉ. पंजाबराव देशमुख यांची शेतकऱ्यांविषयी आत्मनिष्ठा
* डॉ. पंजाबराव देशमुख यांचे सामाजिक कार्य
शब्द मर्यादा :- १००० शब्द
प्रा.डॉ.ए.वाय.अली डॉ. एन. एस. ठाकरे
सांस्कृतिक समिती समन्वयक प्राचार्य

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On 10 Apr Death Anniversary of Panjabrao Deshmukh is observed. On 12 Apr eloquence was organized Prof. Anil Kalbande from Mulava was invited as a speaker he spoke on Social and Educational Revolution by Mahatma Fule and Dr. Ambedkar and Dr. Paaanjabrao Deshmukh.. On 13 Apr poster Competition was conducted in the college. Essay competition was



Prof Anil Kalbande is speaking on the topic of Social and Educational revolution by Mahatma Fule, Dr. Ambedkar and Dr Panjabrao Deshmukh. also taken in which 35 students submitted their essays.



Dr. Babasaheb Ambedkar was remembered on his birth anniversary.

Mule

(Co-ordinator Cultural Committee)

5/1121035

Principal M. S. P. Arts, Sci. & K. P. T. Comm. College, Monora Dist. Washim

M.S.P Arts, Science and K.P.T Commerce College, Manora. Dist.Washim

International Yoga day









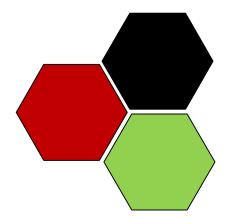




CODE OF CONDUCT & PROFESSIONAL ETHICS

Published by Principal

Matoshri Subhadrabai Patil Arts & Late Pandurangji Thakare Commerce College Manora, Dist. Washim Maharashtra.



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FOR TEACHER..... Page No.8

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Code of Conduct, A Handbook Exists for Students, Teachers, Governing body, and Administration including Principal / Officials and Support Staff.

The College strictly follow the disciplines (code of conduct) set by the governing bodies and the Institution. We circulate brochures of the college which deal with the code of conduct for the students at the beginning of the session. We have introduced dress code for students and teacher and we strictly implement it without compromise. Identity card is compulsory for everyone in the college campus. The founder president of our society, Hon'ble **Shri Arvind Bhau Ingole** is a visionary social worker, is very accurate for transparency and code of conduct. He has set code of conduct in the constitution of society for teachers, staff, Principal and governing bodies.

The result of the same is seen that since the establishment of the college, no serious grievance is noticed in the conduct of the staff. We have also displayed Institutional; social and national code of conduct in the college campus such as preamble of Indian Constitution, quote by the eminent philosophers on the display board. Thoughts have been written on the board situated at the entrance gate to promote code of conduct among the students and staff.

CODE OF CONDUCT FOR STUDENTS

1. Discipline:

The College maintains strict discipline in the campus. The students are advised to follow the instructions of the Principal and teaching faculties. Any act of indiscipline or violation of rules will not be entertained. In case of such a violation, a strict action will be taken including removal of their names from the roll call along with counseling and positive motivation etc.

2. Attendance:

As per the University rules, every student is required at least 80% attendance in the class room lectures. If the students found outside the classroom during the lectures, a strict actions would be taken. The students remaining continuous absent without genuine reasons will be fined at the time of clearance.

3. The Use of Mobile:

The use of Mobile phone in the College Campus is strictly prohibited. They can keep the cell phone on the silent mode.

4. Dress Code:

The dress code is followed (for the five days of the week-Mon., Tues, Wed. Fri. and Sat.) in the campus. The students are advised to follow the same. Thursday will go with the choice based still they should follow the moral and social conduct. Any violation of the code will be fined.

5. Identity Card:

At the beginning of the session, the college provides a identity card to each one. The students are advised to collect their identity card from the Library as per the schedule of allotment from the respective department. It is compulsory for everyone to bear the card in the college campus in a prominently visible way. No students will be allowed to attend classes or other activities without the same.

6. Individual Activities:

Students are prohibited to form any types of association or to conduct any personal activities in the college Campus. However, Fare Well programme can be conducted by them with the permission of the Principal. While conducting such a programme, they are bound to follow the rules and regulations formed by the college.

7. Ragging:

Ragging is strictly prohibited in the college campus as per the law formed by the Government. Any violation of the law deserves the strict disciplinary action.

8. Cleanliness:

To maintain cleanliness of the Campus is a collective responsibility. Hence, it is compulsory for every student to use Colour coded Waste Bins which are placed at the distance of 20 Meters to dispose the waste. The Green Bins are reserved for the wet waste and yellow for the dry. They are also instructed to minimize the use of plastic in the campus. It is also compulsory for NSS students to participate in weekly Cleanliness Drives held in the Campus and outside it.

9. Social or Communal Harmony:

All the students are instructed to avoid any type of discrimination. While living in the Campus, they should always remember that we are all the equal citizens of the Nation and should do acts that can help to strengthen harmonious atmosphere. Any type of communalism, intolerance and discrimination cannot be accepted.

10. Green Practices:

The students are instructed to minimize the use of vehicles to come the College by using Bicycles and Public Transport. The College observe Saturday of week as a No Vehicle Day to reduce carbon emission. No vehicle will be permitted within campus on the mentioned day of week. Electricity is a national property. Hence, it should be used very carefully. In ideal hours, it is responsibility of every student to switch off the power supply of appliances.

11. Dignity of College:

The College should be taken as home by the students. Hence, they should maintain the dignity of the same. They must take proper care of College property. Any willful damage to or misuse of the property of the College will be dealt with as a breach of discipline.

Code of Conduct for the Hostel

1. The hostel should be taken as home by the students. Hence, they should maintain the dignity of the hostel, college, and the fellow students.

- 2. A student (admitted in the hostel) should follow the moral code of conduct set by our civilization in the campus as well as outside it.
- **3.** They should not leave the campus without pre permission from the Warden. While leaving the campus with permission, they should make the entry of the same in the movement register.
- 4. It is compulsory for everyone to remain present at the time of regular roll calling.
- 5. No girl student is allowed to remain outside the hostel premises after 8.00 p.m.
- 6. The guests or visitors are not allowed to stay in hostel. They are permitted to receive the

Parents or close relatives in the waiting room of the hostel with prior permission.

7. A student once admitted to the hostel continues to be a hostel inmate throughout the academic year. No change will be entertained in the mid of the session. She has to pay the room rent for the full academic session. In any case, the paid amount will not be refunded.

8. Students will be personally or collectively responsible for any loss or damage to the hostel

Property.

09. The use of electrical appliances like heaters, hotplates, iron press etc. in the hostel rooms are not allowed.

10. Students must not keep valuable things in their rooms. They should take the proper care of

the purse money. It is their responsibility to lock the rooms properly while leaving.

11. Ragging is a serious crime as per the Government legislations. The students are advised not to involve in such a petty matter. Any acts of such activities will be taken seriously and the college reserve the right to take strict actions.

Code of Professional Ethics for Teachers

A) Intuitional Code of Conduct

I. Teachers should prepare a perspective plan for teaching at the beginning of the academic

session duly signed by the head of the Department and the principal of the Institute and try at

the possible level to allow it to complete the syllabus on time.

- **II.** Teachers should follow the academic calendar to conduct various activities mentioned in the same.
- **III.** Teachers should follow the dress code introduced by the college authority.

IV. Teachers should submit the academic report at the end of the session.

V. Tutor ward system must be effectively implemented. Teacher should acquaint the economical

and medical background of the students.

VI. Teacher should be loyal to the Institution and the parent society while performing extracurricular activities. They should always keep the vision and goals set by the Institution.

VII. While managing their personal and social affairs, they should always try to maintain the dignity of the Institute and profession.

VIII. While working in the Institute, teachers should give respect to the dignity of the

colleagues, non teaching staff and students. They must work with a comprehensive attitude

and should handle every difficulty judiciously and rationally.

IX. Teacher should discuss their professional grievances in the staff council meeting with the permission of the chair. They can also discuss their professional difficulties in the meeting.

X. Every teacher is responsible to maintain the decorum and dignity of the Institute. They are allowed to prohibit any unwanted incidents in the campus. If a specific student or group of students who are noticed to spoil the nurturing atmosphere of the Institute, they should oppose

it on time and try to handle the matter at the personal level or at the Institutional level.

- **X.** Teacher can behave in a friendly manner with the students while keeping the decorum of the profession and dignity of the Institute.
- XI. Teacher should carry out the various responsibilities related to the functioning of the Institution and administration, curricula, extra-curricular and extension activities that have been assigned or may be assigned to them from time to time.
- XII. No teacher is allowed to remain absent without the specific mechanism introduced by the Institute. Prior written permission is required from the principal at least a day in advance. The emergency situation can be considered and the principal is free to take a decision regarding the emergency situation.
- XIII. While availing casual leave/ duty leave, the respective teacher should manage his missing lectures with engaging extra classes. He should take the care for completing the syllabus.

XIV. Medical leave will be sanctioned on the basis of the medical report and nature of illness.

XV. Other leaves are applicable as per the UGC and governments rules and regulation.

XVI. No teacher can leave the college in working hours without the permission of the principal.

XVII. Teachers are never allowed to go on strike without the prior information to the Principal. They are also never allowed to form any political organisation in the college campus.

XVIII. Teachers should maintain the secular and fearless atmosphere in the college campus.

XIX. Teachers should always promote national, moral and human values in the college campus as well as outside the campus.

UGC Recommended Code of Professional Ethics for Teachers

I. Teachers and their responsibilities:

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should:

- (i) Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii) Seek to make professional growth continuous through study and research;
- (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- (v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- (vi) To perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- (vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college Examinations, including supervision, invigilation and evaluation; and
- (viii) Participate in extension, co-curricular and extra-curricular activities including community service.

II. TEACHERS AND THE STUDENTS

Teachers should:

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;

(iii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;

(iv) Encourage the students to improve their attainments, develop their personalities and at the same time contribute to community welfare;

(v) Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;

(vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;

(vii) Pay attention to only the attainment of the student in the assessment of merit;

(viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;

(ix) Aid students to develop an understanding of our national heritage and national goals; and(x) Refrain from inciting students against other students, colleagues or administration.

III. Teachers and Colleagues

Teachers Should:

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully of other teachers and render assistance for professional betterment;
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

IV. Teachers and Authorities:

Teachers should:

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi) Should adhere to the conditions of contract;
- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. Teachers and non-teaching staff:

(i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and

(ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff in bonhomie.

Teachers should:

(i) Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

VII. TEACHERS AND SOCIETY

Teachers should:

- (i) Recognize that education is a public service and strive to keep the public informed of the Educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and Intellectual life;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;

(iv) Performs the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;

(v) Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

Code of Conduct for Principal

The Principal is the prime teacher/head to lead the academics. Reaching this pedestal he/she allows a stable and wise form According to the National Education Policy 1986, it has been accepted that no one can attain the level of a teacher in a society. A Principal is considered to be a senior as he possesses the knowledge and experience and hence has the supreme to all the qualities of a teacher thus he plays the significant crucial role in administration and implementation of various schemes. The overall work management and conducting of all activities in lead colleges, Post Graduate College and Graduate College is done by the Principal. The qualitative achievement and transformation cannot be achieved without the active and sensitive participation of the Principal. Hence it is the Prime responsibility of a Principal to incorporate all the Govt. schemes to enhance quality education in the colleges.

1. It is expected that the Principals of the Colleges prepare an elaborate work scheme and inform all the professors, students as well as the office staff. This detailed direction letter has been processed regarding the relevant subject. Keeping this in mind a feedback from Professors, students and staffs during different meetings will be useful. The details of the completed activity should be processed to the relevant office.

2. If a student comes with any problems it must be dealt with seriously and must be given a solution. The problem must not be considered to be taken for granted. It you do not have the knowledge of the rules you must study the relevant rules and present the solution. This concern towards the student will inculcate a sense of belongingness towards the institution. Usually an

attitude of providing no solution or attention would create an emotional interest and over reaction to the situation.

4 A feed-back or substantial record should be counseling regarding the connecting or solution provided from the concerned person to whom the student was directed for his grievance else if the student is not received with concern he will get depressed. This depression among students will descend the liveliness of the college periphery.

5 A long with administrative responsibility a Principal must attention towards practical approach.

6. The principal should deal the staff members objectively with personal bias and prejudice. He should always think about the welfare of his staff and academic excellence of the students.

7. He should guide the staff members and students in case of difficulties. He should allow the staff members to come with their problems during the staff council meeting. He should also give respect to the staff members and try to listen them sympathetically.

Code of Conduct for Librarian

The most significant place in any academic institution is the library. It is always taken as the heart of Institute. It is the place where the students and teachers spend their leisure time during working hours.

The responsibilities of the librarian:

1. The librarian should be cooperative to the students and the staff. He should help them to detect

the specific books in the library cells.

2. He should conduct reading week and birth anniversary of S. R. Ranganathan as a library day.

3. It is the responsibility of the Principal and the librarian to offer a proper accommodation with

proper illumination and peaceful reading room for study. The librarian should make the

availability of the subjective texts and may benefit by the reading room. The library and the

surrounding should be kept clean, well illuminated arrangement of seating and drinking water

should be available.

4. It is the duty of the librarian to create a reading and motivation space in the library. A classwise schedule for library hours should be made in the college, academic time table for the students to issue and return library books and that they do not miss their theory or practical classes.

5. To enhance current general knowledge of the students a question should be displayed on the library notice board and the next day the correct answer should be flashed. Practice of regular

column like 'Quiz of the Day', 'Thought of the Day' 'Weekly Text Books' should be flashed.

A list of books on 'Personality Development & Great Personalities' should be flashed on the library notice board.

6. The principal and the librarian together should make effort to provide the availability of the College Library to the students after official hours. They should also make it certain that the professors & students get help from the librarian and they are regular to the library in any case.

7. The librarian should offer utmost guidance to the students to complete their project works.The

librarian should provide help in finding the subjective text-books as well as other sources.

They should keep a list of relevant subject text books with the help of the subject professors of

the concerned departments of the college.

8. The 'Book Reading Club' in the college plays a very vital role in creating interest in the

students for reading text books and learning more about the subjects. The librarian should an important member of this club as a convener and should initiate methods to enhance interest of

the students to read books.

CODE OF CONDUCT FOR THE GOVERNING BODY

Members of the College's Governing Body should:

1. DUTIES

1) Support the aims and objectives of the College, showing it the highest loyalty, and act in good faith in its interests. Each member should also act honestly and diligently in promoting the interests of the College and its students in the wider community.

2) Observe the provisions of the College's Instrument & Articles of Government, with particular reference to the responsibilities which cannot be delegated, e.g. to decide strategic policy and overall direction and to monitor the performance of the Principal and other senior post holders.

3) Have regard to the responsibilities given to the Principal in the Articles of - Government, e.g. to implement the decisions of the Governing Body and to manage the College's affairs within the budgets and framework fixed by the Governing Body. Members should work together so that the Governing Body and the Principal perform their respective roles effectively.

4) Work within the parameters set out in the Financial Memorandum - should a Governor be concerned that the Governing Body may be acting outside its powers with regard to any particular decision, he/she should immediately refer the matter to the Clerk, who may then take advice from an appropriate independent source, if necessary;

5) Work co-operatively with other Governors for the benefit of the College as a whole and not for any improper purpose, or for personal motive.

2. COLLECTIVE RESPONSIBILITY

1) Acknowledge that differences of opinion may arise in discussion of issues at the meetings but, a decision of the Governing Body, even when it is not unanimous, is a decision taken by the Governing Body collectively and each individual Governor has a duty to stand by it, whether or not he/she was present at the meeting when the decision was taken;

2) Note that if a Governor disagrees with a decision taken by the Governing Body, his/her first duty is to have any disagreement discussed and minute. Should the Governor strongly disagree, he/she should consult the Chair and, if necessary, then raise the matter with the Governing Body when it next meets.

3) Base his or her view on matters before the Governing Body on an honest assessment of the available facts, unbiased by partisan or representative views

4) Acknowledge that, as an individual Governor, he or she has no legal authority outside the meetings of the Governing Body and its Committees; and

5) Understand that an individual Governor does not have the right, other than through the Chair and Governing Body's agreement, to make statements or express opinions on behalf of the Governors;

3. SKILL, CARE & DILIGENCE

1) A member of the Governing Body should, in all his/her work for the College, exercise such skill as he/she possesses and such care and diligence as would be expected from a reasonable person in the circumstances. This will be particularly relevant when members act as agents of

the College, e.g., when functions are delegated to a Committee of the Governing Body or the Chair. Members should be careful to act within the terms of reference of any Committees on which they serve.

2) Use social networking sites responsibly both as an individual and governor to ensure that neither personal/professional reputations nor the College's reputation is compromised by inappropriate postings.

4. CONFLICTS OF INTEREST

1) Resist any temptation or outside pressure to use the position of Governor to benefit yourself or other individuals or agencies and immediately report to the Clerk any offers or receipt of gifts, hospitality or benefits of any kind from a third party, which might be seen to compromise your personal judgment or integrity;

2) Note that an interest does not have to be financial for the purposes of disclosure. If it is likely, or would if publicly known, be perceived as being likely to interfere with the exercise of a Governor's independent judgment, then the interest, financial or otherwise, should immediately be reported to the Clerk and fully disclosed to the Governing Body before the matter giving rise to the interest is considered.

5. CONFIDENTIALITY

1) Ensure that, as a general principle, students and staff of the College have free access to information about the proceedings of the Governing Body. Accordingly, agendas, minutes and

other papers relating to meetings of the Governing Body should be available for public inspection when the Chair of Governors has approved them for publication.

2) Respect the confidentiality of those items of business which the Governing Body decides from time to time, should remain confidential, in line with the Freedom of Information Act 2000. Such excluded items will be kept in a confidential folder by the Clerk and will be circulated in confidence to Governors. However, staff and student Governors may not have access to minutes dealing with matters in respect of which they are required to withdraw from meetings under clauses

3) Note the importance of the Governing Body and its Committees having full and frank discussions in order to take decisions collectively. To do this, there must be trust between

Governors with a shared corporate responsibility for decisions. Governors should keep confidential any matter which, by reason of its nature, the Chair or Governors, or the Chair or Members of any Committee, of the Governing Body are satisfied should be dealt with on a

Confidential basis.

5/1121035

Principal M. S. P. Arts, Sci. & K. P. T. Comm. College, Monora Dist. Washim

2023-2024

Report

STUDENT COUNSELING COMMITTEE

01st November 2023

M.S.P Arts, Science & K.P.T Commerce College Manora Dist. Washim, Maharashtra

Student Counseling Committee Report

Introduction:

College administration, faculty, and management are very agile for students counseling specially girl's students regarding their mirror and major issues i.e. academic, social, personal, life achieving goals and health, legal issues etc in current scenario. The main motto behind the counseling facilitated by the STUDENT COUNSELING COMMITTEE every year to render down the concern grievances and hurdles in their life and college is providing a magnificent platform to our stakeholders to discuss or share their problems in one hand with the teachers while on the other hand, the sharing habits makes students more confident and emotionally balanced to cope up fast with any die heart situations at all in life. Stakeholders developing their exposures in community, friend, and teachers by which they can balking down their level of stress.

Organization and Mode of Working:

Students Counseling Committee is working under the stewardship of the Chairman, the head of the institution. Committee includes President, coordinator, members and student representatives. Three girls' student representatives are selected from each stream like Arts, Science and Commerce every year. Monthly meetings are organizing with students and the girl's representatives play a very important role like a bridge between the shy students and members of this committee. College also provide the suggestion cum complaint box for student those are not able to smell out their problems directly as introvert nature so they can use this box for their black and white purpose. This suggestion cum complaint box will be open weekly by the grievance committee and college administration for appropriate action and best solution to appellate one.

Aim:

To minimize level of stress in our stakeholders-stress free campus.

Objectives:

- 1- To familiarize students for the role of Student Counseling Committee.
- 2- To develop the confidence in stakeholders.
- 3- To develop the habit of sharing the problems.
- 4- To develop the habit to face and cope up with situation.
- 5- To remove the extreme introvert nature.

Agenda of Meeting:

Following are the key concerns agendas of the meeting-

- 1- To aware the student about code of conducts.
- 2- To aware the Girl students about their health and hygiene.
- 3- To counsel the Girl students about social violence.
- 4- To counsel the Girl students about emotional stress.
- 5- To aware the Girl students about safety in college campus & out of campus.
- 6- To aware the Girl students about mobile ethics and cyber crime.
- 7- To counsel the students about interaction with teachers, non-teaching staff and among themselves.
- 8- To aware the students about lavatory ethics.
- 9- To counsel the students about canteen ethics.
- 10-To aware the students about laboratory ethics.
- 11-To counsel the students about library ethics.
- 12- To counsel the Girl students about the transportation and vehicle ethics.
- 13- To counsel the Girls students about the institutional belongings care.
- 14-To counsel the Girl students about the Academic/College comfort ability.

Student Representatives:

SENIOR COLLEGE:

Faculty	Student Name	Class	Mobile number
SCIENCE	Ku. Snehal Balu Chavhan	B.ScIII	9356901147
	Ku. Prachi Siddharth Damodare	B.ScII	9359286280
	Ku. Sakshi Shankar Kolhe	B.ScI	8262901115

Faculty	Student Name	Class	Mobile number
ARTS	Ku. Diksha Shankar Tayde	B.AIII	8766873181
	Ku. Ashwini Kailash Rathod	B.AII	9767541431
	Ku.Shaileza Sanjay Rathod	B.AI	9511216934

Faculty	Student Name	Class	Mobile number
COMMERCE	Reshma Vithal Raut	B.ComIII	9699231722
	Rita Ramesh Ingole	B.ComII	9623514932
	Jayeshri Vijay Pandhe	B.ComI	7057639082





Counselling of girl's by Committee Co-ordinator Dr. Seema V. Keswani







Counseling of students by honorable Principal, Dr. N.S. Thakare

GRIEVANCES DISCUSSESED:



Following grievances or problems have been discussed in the meeting, students shared their issues-

- 1- Need more books for competitive exam Preparation.
- 2- Girls complaining for non admitted (Outsider) boys in the college campus.
- 3- Need extra water tank in toilet.
- 4- Toilets Needs extra cleaning. Need of repair of vending Machine.
- 5- Some girls are not attending their regular classes and sitting in common room and using their mobiles and amusing songs too.
- 6- Need of separate boys and girls seating arrangement in the library.
- 7- Many girls were complaining about stealing of their money from their bags.
- 8- Girls told about many students using mobile phone in the classroom while teaching.

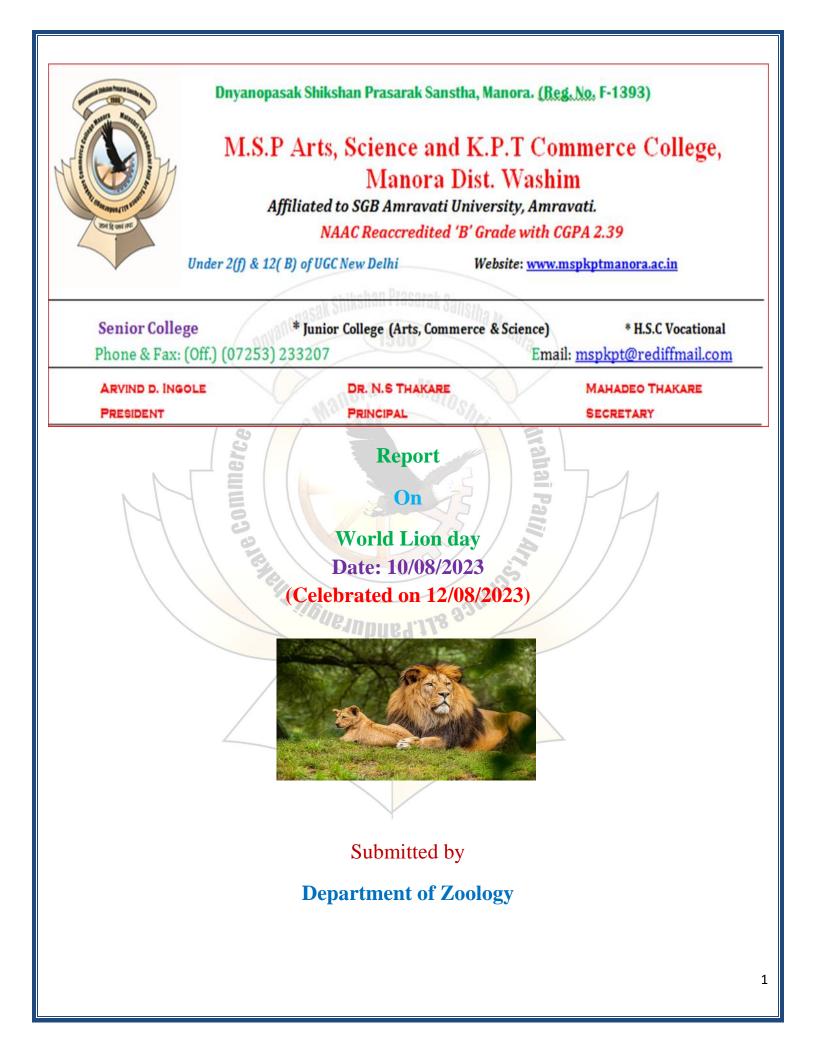
CONCLUSION:

Total **150** girls were present in the meeting and interacted by the committee members along with chairman of the committee dated **01**st **November 2023**. Above mentioned grievances were rectified by the fine tuned consult of administration and management. Girls were satisfied by the college administration and students counseling committee members were interacted personally to girl's issues and rectified well too.

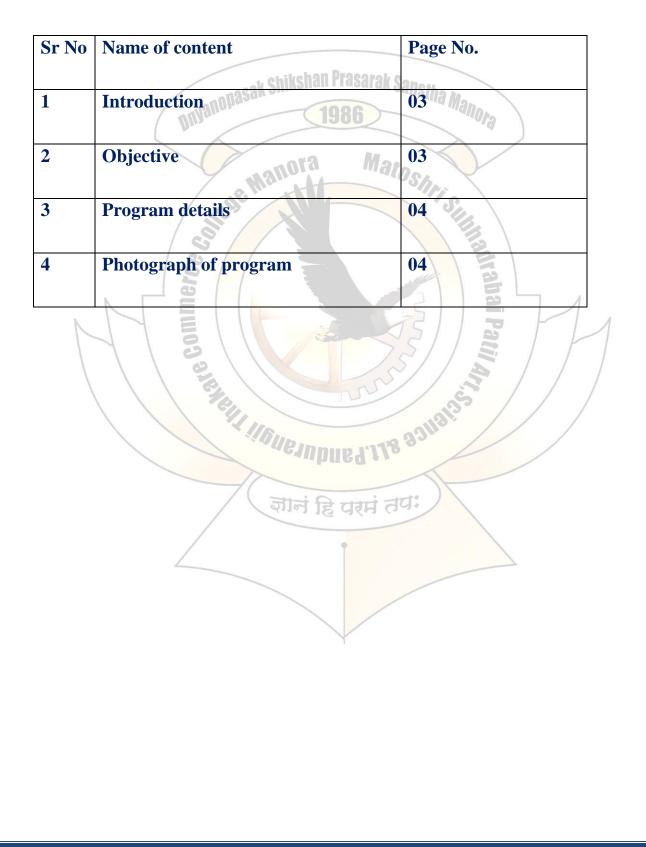
M. S. P. Arts, Sci. & K. P. T. Comm. College, Monora Dist. Washim

Principal (Dr.N.S. Thakare)

Co-ordinator (Dr. S.V.Keswani)



Contents:



M. S. P. Arts, Science and K.P.T. Commerce College Manora, Dist. Washim A Report

On

World Lion day Date: 10/08/2023 (Celebrated on 12/08/2023)

Introduction:

Every year on August 10, **'World Lion Day'** is celebrated to highlight the importance of these majestic creatures and to garner support for their conservation. This day is also an opportunity to learn about the importance of lions in the natural world and the potential impacts of their extinction on humanity. So, for lion awareness , the guest lecture was arranged by department of Zoology. The entire program was organized under guidance of Dr. N.S. Thakare , Principal of the College, Dr. S. V. Keswani HOD, Dr. R.R. Kajalkar & Dr. S.N. Padghane, M.S. P. Arts, Science & K.P.T. Commerce College Manora Dist. Washim. As a guest for this program was Dr. Sanjiv Kumar Singh Principal, from CBSC School Mangrulpir, Dist. Washim.

- - To raise awareness about their declining population
 - To create wildlife awareness for Lion Conservation amongst students.

Program details:

The program was started with welcoming of the Guest and Jury members. Dr. S.N.Pdghane has explaind outline of the programe. There were **68** students from B.Sc. I, II, & III years

participated to listen a valuable lecture. Dr. Sanjiv kumar Singh deliverd lector on Lion Awarness, he explained details about the lion. Photographic presentation as well as Video clips on 'Lion'.

A very Enthusiatic way students has listen a lecture and also asked questions about lion. At the end of program A Vote of thanks given by Head of the department, Dr. S. V. Keswani.)1 ... Jansiha Manora

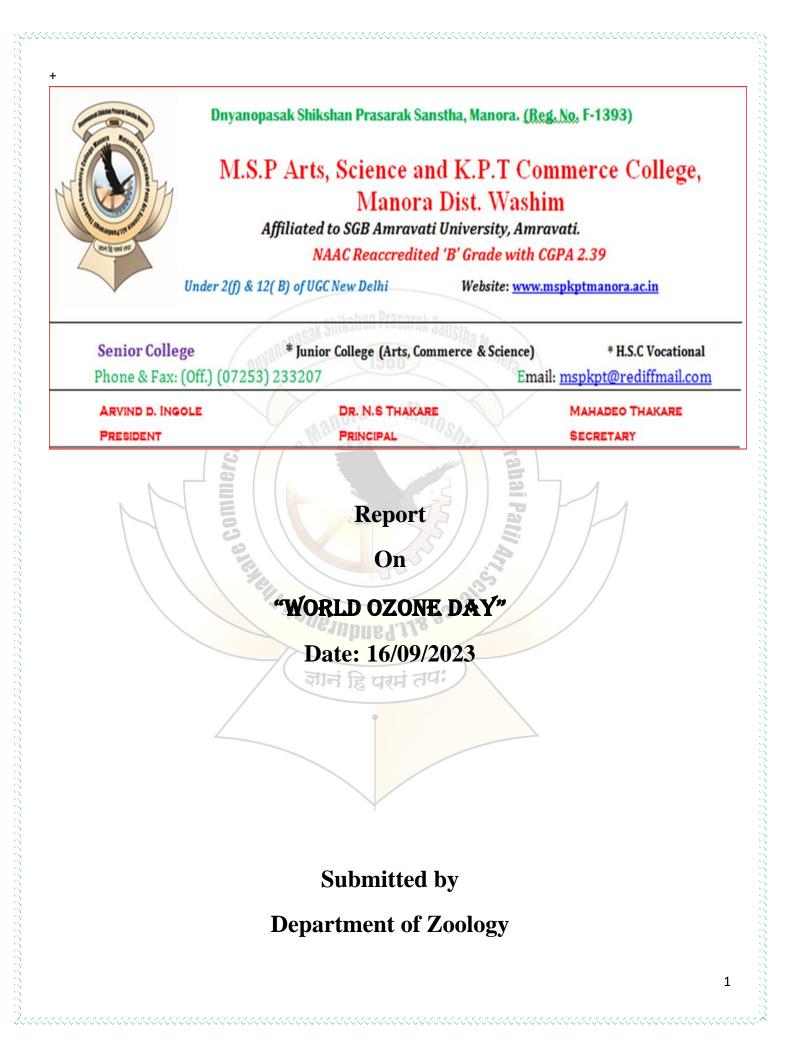
1986

Photograph



Incharge

HOD



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M. S. P. Arts, Science and K.P.T. Commerce College Manora, Dist. Washim A Report

DNYanopasak Shikshan P On WORLD OZONE DAY Date: 16/09/2023 Matn

Introduction:

On September 16, 1987, the United Nations and 45 other countries signed the Montreal Protocol, on substances that deplete the Ozone layer. Hence, every year this day is celebrated as the International Day for the Preservation of the Ozone layer as the purpose of the Montreal Protocol is to protect the Ozone layer by reducing the production of substances that are supposed to be responsible for Ozone layer depletion. On this Occasion department of Zoology organized interclass Seminar Competition to aware about the Ozone Layer. The entire program was organized under guidance of Dr. N.S. Thakare, Principal of the College, Dr. S. V. Keswani HOD, Dr. R.R. Kajalkar & Dr. S.N. Padghane, M.S. P. Arts, Science & K.P.T. Commerce College Manora Dist. Washim. For this Seminar Competition the Jury Members were Dr. M.N. Iqbal, Head department of Botany, Dr. S. D. Ingole Head Department of Chemistry, Dr. K.A. Koparkar Head Department of Physics, Mr. S.R. Aher, Mr. N.B. Bhagat.

Objectives:

• To encourage students to exhibit their knowledge, presentation skills and innovative ideas.

- To create social and environmental awareness among students.
- To understand the different processes that destroys ozone in the Earth's atmosphere.
- To develop an understanding of the global trend towards ozone depletion, recovery and enlighten how citizens can help to reduce ozone depletion.

Program details:

The program was started with welcoming of the Guest and Jury members. Dr. S.N.Pdghane has explaind outline of the programe. There were **68** students from B.Sc. I, II, & III years Present for this competition. Out of these 23 students were actually participated for seminar competition. All participated Students has expressed their views very nicely. Jury members of this program observerd this session and dran three numbers i.e. 1st 2nd and 3rd.

Prize distribution: (B. Sc.III Sem V)

Sr.No	Name of Students	Rank
1.	Nandini Mahesh Gulhane	1 st
2.	Priya Manoj Chhaliwal	2 nd
3.	Vaishnavi Tulsiram Kakade	3 rd

Prize distribution: (B.Sc II Sem III)

Sr.No	Name of Students	Rank
1.	Tushar Anil Rathod	1 st
2.	Ketan Eknath Chavhan	2 nd
3.	Pruthvijal Badal Gadling	3 rd Sansina Manora

Prize distribution: (B.Sc.I Sem I)

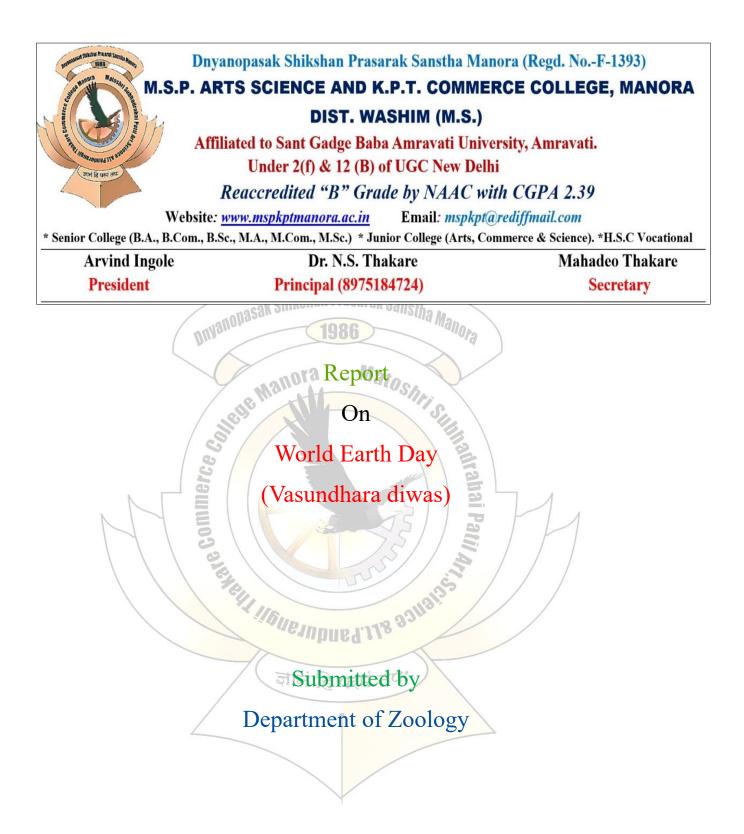
Sr.No	Name of Students	Rank
1.	Om Ghanshyam Ma <mark>sot</mark> kar	1 st
2.	Lomesh Pramod Dumare	2 nd

Photograph of Program



Matosh





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M. S. P. Arts, Science & K.P.T. Commerce College Manora Dist.Washim

A report

on

World Earth Day (Vasundhara Diwas)

Celebrated on 22/04/2024

Introduction; wanopasak Shikshan Prasarak Sanstha Manora Earth Day is celebrated annually on April 22nd. It serves as a reminder of the importance of environmental protection and sustainability. We celebrate Earth Day to raise awareness about the critical environmental challenges facing our planet and to mobilize efforts to address them. Theme of this year is Planet Vs Plastics. By coming together on Earth Day, we reaffirm our commitment to protecting the environment, promoting sustainability, and ensuring a healthier and more resilient future for all life on Earth. It's a day to reflect on our individual and collective impact on the planet and to take meaningful action to safeguard its precious resources. On this occasion department of Zoology organised guest lecture on "an Awareness about the Mother Earth". The entire program was organised under the guidance of Dr. N.S. Thakare, Principal of the College, Dr.S.V.Keswani, Dr.S.N.Padghane, Dr. R.R. Kajalkar and all staff of Science department.

Objectives:

- 1. To Ensure sustainable and equitable use of resources without degrading the environment or risking health or safety.
- 2. To Prevent and control degradation of land, water, vegetation and air.

Mano

3. To Conserve and enhance natural and man-made heritage, including biological diversity of unique ecosystems

Matoshri

Program details:

The Program was started with welcoming of the guest. Dr. S. N. Padghane has explained the outline of the program. There were 40 students from B.Sc. I, II & III year were present for this program. Ms. S. N. Dhawale, Assistant Professor, department of Botany was Guest speaker. She has given the outline of world Earth Day and explain details about the awareness about the mother earth. She has explained about the disadvantages of the plastics and uses of alternatives of the plastics in day today life.

The entire session was interactive. Students also asked many questions about the awareness about the plastics. For this program, Dr. A.S.Nile, Dr.S.D.Bhagat, Mr.N.B.Bhagat, Mr.C.U.Dhanwad & Mr.S.R.Aher were present.

At the end of the session Dr.S.N. Padghane has given vote of thanks.

Photoshot of Program



Coordinator

HOD

Principal

M.S.P Arts, Science and K.P. T Commerce College, Manora. Dist. Washim

Report

On

Celebration of Wildlife Week

(1st Oct.-7th Oct. 2023)

Organized, Wildlife Exhibition: Arthropoda Diversity Rangoli Competition: Vertebrate or Invertebrate Animals

DEPARTMENT OF ZOOLOGY



M.S.P.Arts, Science & K.P.T. Commerce College Manora. Dist. Washim

The Department of Zoology celebrated the wild life week on **dated 6th-7th October**, 2023 with kind support of **Dr. N.S. Thakare**, Principal & convener. **Dr.Seema Keswani**, Head Department of Zoology organizing secretary. Co-ordinator Dr.S.N.Padghane and Dr. R.R.Kajalkar. The wildlife week is celebrating on 1st Oct. to 7th Oct of every year. This year department of Zoology initiated a very effective step toward the awareness for wild life conservation and its importance. For that we organized the **Wildlife exhibition** in the form of posters of Arthropoda fauna found in and around us on 6th October,2023 and **Rangoli competition** on vertebrate invertebrate fauna on 7th October,2023. This year All students of B.Sc.I (sem-I), B.Sc. II (Sem-III) & B.Sc.III (Sem-V) were actively participated in this events and learnt about habit and habitat, classification, Zoological name, common name and general characters of arthropod fauna found in and around. Also on the next day they drawn rangoli of vertebrate and invertebrate animals. The program was well organized for two day.



Inauguration of Wildlife Exhibition by the hands of Dr. A.Y.Ali



Dr. S. V. Keswani Introductory speech of the program

ACTIVITIES PERFORMED: (a) –Wildlife Exhibition :–In this activity total 75 students of B.Sc.I, B.Sc.II and B.Sc.III were participated. They prepare posters and informative charts of arthropoda fauna and studied it very well and arrange all the posters and charts in the auditorium hall of college and give information about each and every animal to all students. By that they aware each other about the systematic and role of that animal in the environment and ecosystem, also they were aware about the common and zoological name of particular animal which were found in and around them.











Participation of Students in wildlife exhibition



Stdents along with their charts of animals

(b) **Rangoli Competition:** In this **30** student's were participated and drawn the beautiful rangoli of wild animals and insects. And took a small initiative to create awareness about wildlife conversation. They also explain their active role in the ecosystem and if vanish how ecosystem get affected.



Participation of students in Rangoli Competition



Dr. S.D Ingole and Dr.A.S.Nile as a jury member observing Rangoli



Rangoli Drawn by students

With all these activities we celebrated world wildlife week-2023 at college.Winners of the Rangoli competition were :-

Sr.No.	Name of student	Class	Rank
1	Ku. Sakshi dadarao Thakare	B.Sc. I (SemI)	Ist Prize
2	Ku. Sanjana Sadmake & Rupali Shinde	B.Sc.II (Sem-III)	II nd Prize
3	Ku. Sakshi Patil & Payal Warthi	B.Sc. I (SemI)	III rd Prize

By these activities we tried to aware our students about the current situation of our ecosystem, wildlife conservation. Also we tried to aware them about job opportunities in forest department after graduation.



All B.Sc.I, II, III year students with their posters

(Dr.N.S. Thakare)

(Dr.S.V.Keswani)

M.S.P. Arts, Science & K.P.T. Commerce College, Manora.Dist. Washim

World Sparrow Day ("Sparrows: Give them a tweet-chance!","I Love Sparrows" and "We Love Sparrows".)





DEPARTMENT OF ZOOLOGY

Submitted by, Dr. Seema V Keswani Head, Dept. of Zoology

M.S.P. Arts, Science & K.P.T. Commerce College, Manora. Dist. Washim

Department of Zoology continuously organizing the various innovative programs for the students at college level with the fine tuned involvement of state forest department and NGO like wildlife day, wildlife week, forest day, tiger day and sparrow day, ozone day etc. Having a specific objective of overall development of students in current dynamic scenario of subjective updates in competitive atmosphere. This year on **20th March 2024** the world Sparrow Day had celebrated in the college campus and in the Police station, Manora in the esteemed presence of **Mr. Pravin Shinde**, PI Police station, Manora & PSI **Mr.Nagare**. The organizing secretary of this program was **Dr. Seema Keswani**, Head department of Zoology, Co-ordinator **Dr. S.N. Padghane and Dr. R.R. Kajalkar** under the kind permission of **Dr. N.S. Thakare**, principal of the function. The students were participated with zeal of enthusiasms for wildlife conservation.



Inauguration of Program by Dr. Seema V. Keswani

The function was inaugurated by the Dr. Seema Keswani, Head of the department Zoology along with all Science Faculty staff in college campus and honorable Principal Dr. N.S.Thakare motivated all students about the activities that were conducted by the students in the college campus and in the police station. And also the function was inaugurated by the PI Mr. Pravin Shinde in the Police station Manora. On this occasion the following activities are organized by the department of zoology under the fine tuned support of students and other helping hands.

ACTIVITIES PERFORMED:

The objective behind celebration of world sparrow day is not only the celebration of the event but to protect the wildlife and aware the society about the importance of wildlife in the ecosystem.

A- Earthen Water Pots (20) were placed for birds in the Police station Manora: Under this activity all the B.Sc. I, II and III year students collected the money to purchase earthen water bowls and visited in the police station Manora and placed Water bowls in their vicinity along with the police staff and conversed with them about the reasons of decreasing number of birds and their effects on the ecosystem also aware them about the responsibilities of the human beings towards the wildlife and Nature.





Hang earthen bowls on trees at ManoraPolice station by PI Mr. Pravin Shinde and PSI Mr. Nagare

B- Cemented water bowls, earthern water pots and grains for birds placed on ground in college campus: This activity is done in the college campus. All students fixed the cemented water bowls and earthen water pots on ground in front of science, Art and administrative building. Also they hang the grain filled bowls on all the trees in the college campus and spread the grains underneath the trees. Also they took the oath to keep grains and water for birds at home and at college campus every day.







Food, Water for Birds in campus by Dr. N. S. Thakare, Staff & Students



Earthen Water Bowl Presented to honorable Principal Dr. N.S. Thakare by Students



Dr.S.V. Keswani, Dr. S.N. Padghane, Dr. R.R. Kajalkar along with Students

OUTCOMES:

The activity ended in fine outcomes for students as in terms of practical applicability of days which are going to celebrate. Environmental awareness, basic needs of avian fauna with climate changes time to time along with its conservation by community's involvement etc.

Principal (Dr. N. S. Thakare) **H.O.D** Dr. S. V. Keswani (Department of Zoology)