M.S.P. Arts, Science & K.P.T. Commerce College Manora, Dist.-Washim

Session: - 2021-2022

Decentralization management

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. The management of the institute has main two basic committees, Executive Committee, College Development Committee, principal and HOD. Regular meetings of these committees are held for the effective and smooth functioning of the institute.

Society level - The management of the institute is directed by Governing Body, whose members, are appointed in accordance with the guidelines provided by the Sant Gadge Baba Amravati University Amravati and UGC.

Institute level - All the main decisions related to the institute are taken by the Principal in consultations with the Head of departments. Principal is the academic and administrative head of the Institute and the Member of the Governing Body. Some financial power is given to principal for the development of the institution.

Department level - The Department Heads are responsible for to look day-to-day administration of the department and report to the Principal. In addition, any institute staff member can give suggestions and idea for improvement. Students also participate through different formal and informal feedback mechanisms. Suggestion box is kept in institute for suggestions. Management and principal are approachable and accept all suggestions.

Participative management

The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management. The students and faculties are allowed expressing themselves for any suggestions to improve the excellence in any aspect of the Institute.

1. Strategic Level

The Principal, HODs, faculty in-charges and staff members are involved to defining the policies and procedures, making guidelines and rules/regulations pertaining to admission, placement,

discipline, grievance, counseling, training & development, and library services etc., Staff members are also involved in deciding academic activities and examinations to be conducted in institute.

2. Functional Level

At functional level the faculty members participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting. Some Staff members are involved in preparation of annual budget of the department and institute.

3. Operational level

The Principal of the institution is a member of the college development committee (CDC). The CDC gives suggestions and monitors the procurement, introduction of new programs and welfare activities. All the staff members actively participate in implementing the policies, procedures, and framework designed by the management in order to maintain and achieve the quality standards and achieve vision and mission of the institution. Office staff is involved in executing day to day support services for students and faculties.

Principal
M. S. P. Arts, Sci. & K. P. T. Comm. College, Monora Dist. Washim

Case Study: ICT Committee

M.S.P. Arts, Science & K.P.T. Commerce College Manora, Dist.-Washim

ICT Committees

Academic year 2021-2022

Sr. No.	Name & Functions of Committee	Composition of Committee	Students Involved as representative
1	**ICT resources development & maintenance committee** ● To develop E-content ● To prepare the planning for maintenance of ICT tools. ● To maintain the ICT tools regularly. ● To purchase the ICT tools as required.	Dr. Koparkar (Coordinator) Dr.A.S. Nile Prof. Nikhil Bhagat Prof. S M Daryapurkar	1. Rutuja D. Pawar B.Sc. III 2. Nikita P. Rathod B.Sc. II

NOTE:

1. Coordinator of the committee should prepare the yearly plan with reference to perspective plan along with budget if necessary.
2. Coordinator should submit the yearly reports before April 30 of the year.
3. Coordinator should organize the committee members meeting at least 3 times in the year for planning, feedback and distribution of the work.
4. All the committee coordinators should submit 02 monthly report to the principal
5. All coordinators of the committee should collect the previous committee documents from the ex- coordinator of the committee.

Principal
M.S.P. Arts, Sci. & K.P.T. Comm. College, Manora Dist. Washim

M.S.P. Arts, Science and K.P.T. Commerce College Manora. Dist: Washim

ICT Resources development and maintaining committee

Perspective plan [Session 2020-2021 to 2025-26]

ICT COMMITTEE Composition: As decided by the TC Tenure: 5 years Objective: Help the administration in taking decision in IT related matters Function: This committee will look after the ICT infrastructure of the College. Promote ICT enabled learning culture. Ensure the connection with other educational institutions. Promote innovation and opportunities in Teaching and learning, take steps for maintenance of computers, their accessories.

Five Year Perspective Plan

- In every department has computer or laptop.
- To purchase the ICT tools.
- To make sophisticated ICT seminar hall.
- To purchase Tele Vision to start learning channels.
- To developed e-content such as video, ppt, etc. and upload on our college
- YouTube channel.
- To inspire the student and teacher for online certificate courses.

Budget for Five Year Plan [Session 2020-2021 to 2025-2026]

Sr. No.	Events	Tentative Month	Budget
1	Computers	--	2,50000
2	Smart Seminar Class	--	1,00000
3	WiFi		80,000
4	Maintenance		50,000
5.	Website maintenance		1,00000
6.	Online teaching app		1,00000
7.	Antivirus		80,000
	Total		**7,60,000**

Principal
M. S. P. Arts, Sci. & K. P. T. Comm.
College, Monora Dist. Washim

Dr. K. A. Koparkar

M.S.P. Arts, Science and K.P.T. Commerce College Manora. Dist: Washim

ICT Resources development and maintaining committee

Perspective plan [Session 2021-2022]

ICT COMMITTEE Composition: As decided by the TC Tenure: 5 years Objective: Help the administration in taking decision in IT related matters Function: This committee will look after the ICT infrastructure of the College. Promote ICT enabled learning culture. Ensure the connection with other educational institutions. Promote innovation and opportunities in Teaching and learning, take steps for maintenance of computers, their accessories.

One Year Perspective Plan

- To make Wi-Fi arrangement for ICT seminar hall.
- In every department has computer or laptop.
- To purchase the ICT tools.
- To purchase Tele Vision to start learning channels.
- To developed e-content such as video, ppt, etc and upload on our college YouTube channel.
- To inspire and teacher for online certificate courses.
- To Organized of workshop, seminar for teacher and students to inspiration per year.

Budget for Five Year Plan [Session 2020-2021]

Sr. No.	Events	Budget
1	**Teaching tools**	20,000
2	**Wi-Fi to Science building**	30,000
3	**Maintenance and Antivirus**	85,000
4	**Website maintenance**	10,000
5.	**Online teaching app**	16,000
6.	**Computers**	1,50000
	Total	**3,11,000**

Principal
M. S. P. Arts, Sci. & K. P. T. Comm.
College, Monora Dist. Washim

Dr. K. A. Koparkar

To,

The Principal

M.S.P, Arts, Science & K.P.T. Commerce College Manora

Presenter: **ICT Committee**

Dr. K. A. Koparkar (Cordinator) **Dr. A. S. Nile (Member)**

Dr. N. B. Bhagat (Member) **Mr. Daryapurkar (Member)**

Kajal U. Gawai (Student Representative)

Pratiksha D. Deshmukh (Student Representative)

Subject: ICT Committee Report for the Session 2021-22

Respected sir,

We the above mentioned Committee would like to submit the report of work done during the session 2021-22. The report is as follow

SN	**Name of Event/activities**	**Name of Event/activities completed**	**Name of Event/activities Not completed**	**Reason**
1	**Zoom app**	Workshop, Seminar, poster presentation, Guest lecture and etc	--	7080 bill paid for Zoom online app
2	**E-content channel on You tube**	Live streaming of all programs	--	With zoom subscription
3	**Google classroom**	All dept has created Google classroom	--	Free of cost
4	**Virtual Lab**	Physics Dept done the experiment by using simulation	--	Free of cost
5	**Wi-Fi**	Wi-Fi Facility is Available in Science Building	--	3700 paid and 700 bill will paid per month

		for seminar hall		
6	**Maintenance / Antivirus and Website**	Done	--	Total 22,000 consume for maintenance of computers and 700 will paid in next month
7	**To purchase of computer**		In next year	Discussion with Principal sir, Buy in next Year
8	**To purchase TV**		In march 2023	

This is all about the scholarship Committee Work report for the session 2021-22

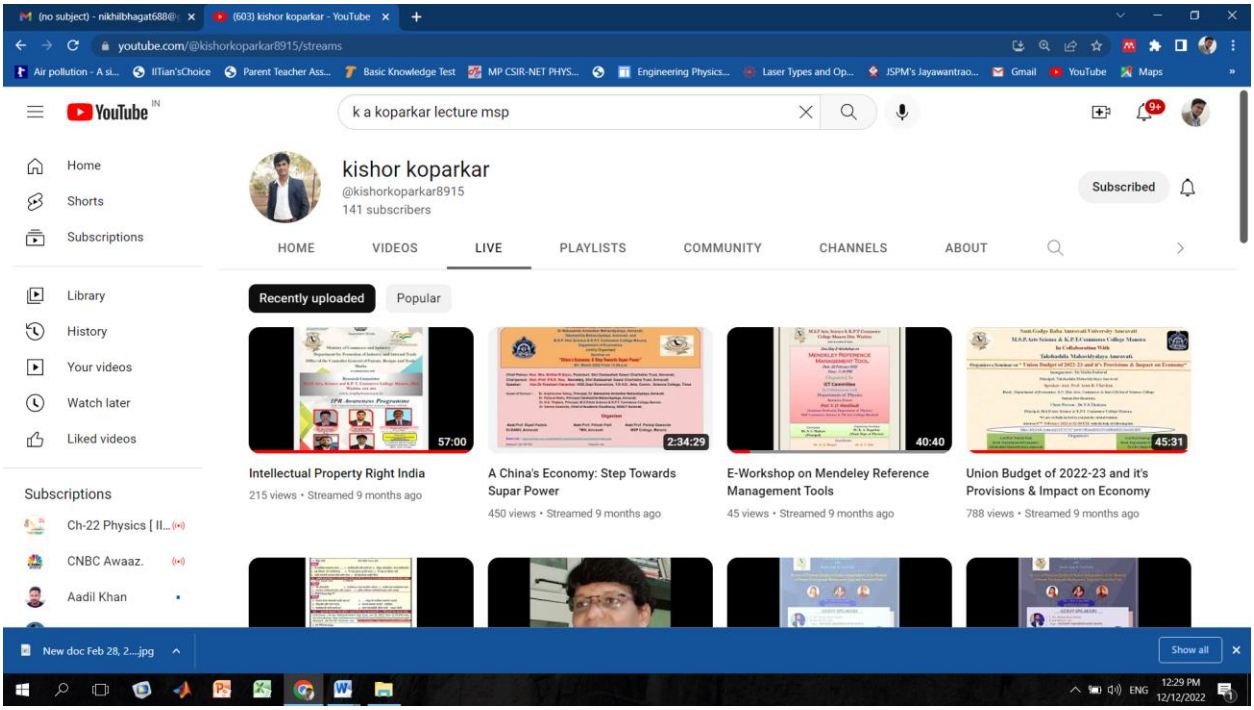
Kindly Accept It.

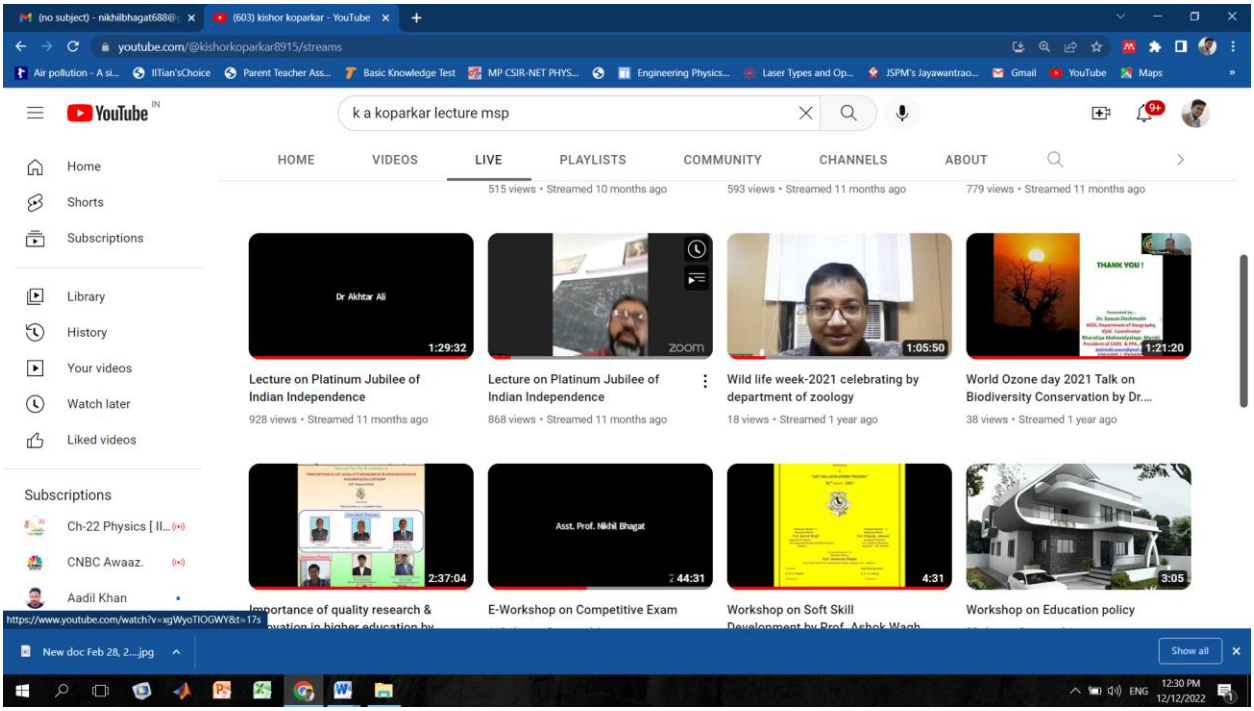
Thank You.

Principal
M. S. P. Arts, Sci. & K. P. T. Comm. College, Monora Dist. Washim

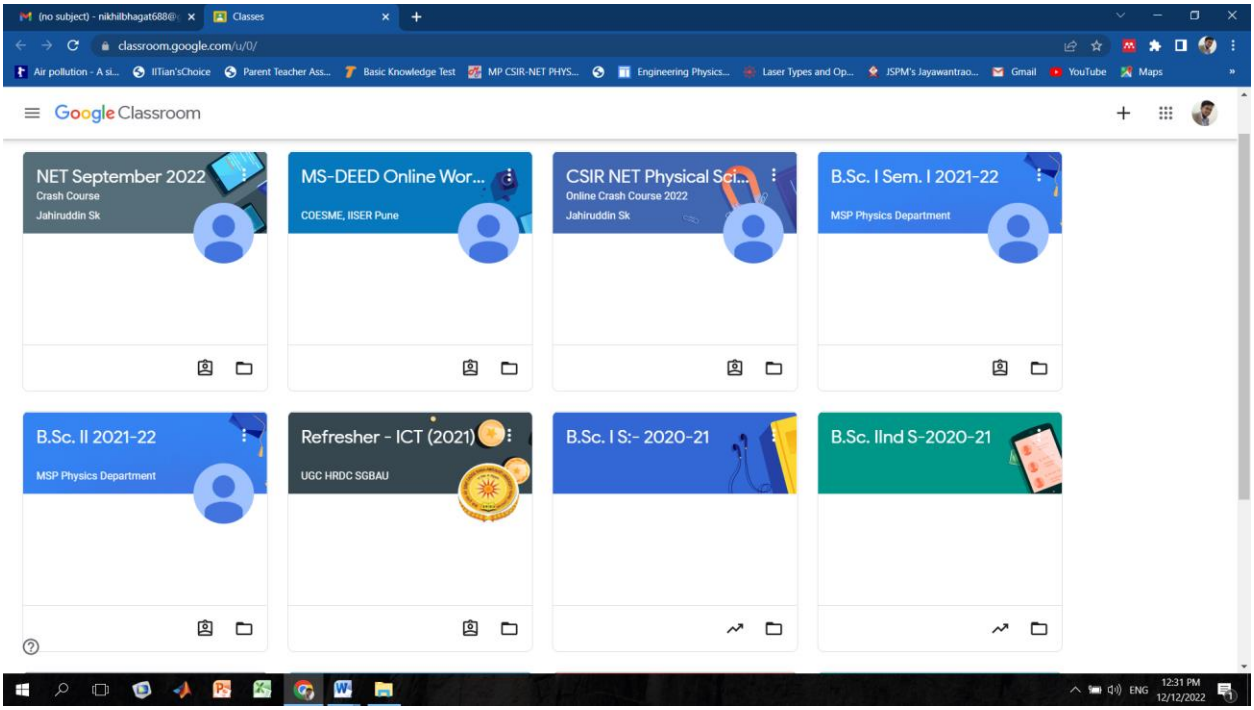
Dr. K. A. Koparkar

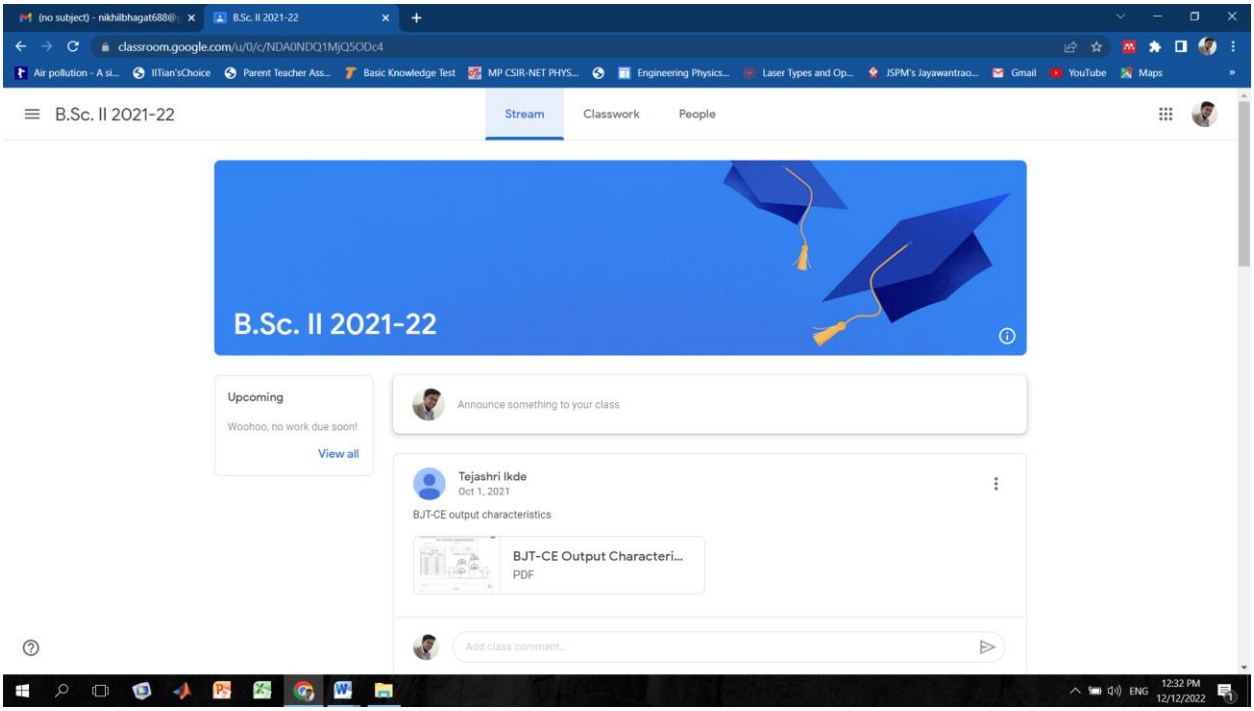
E-content channel on Youtube



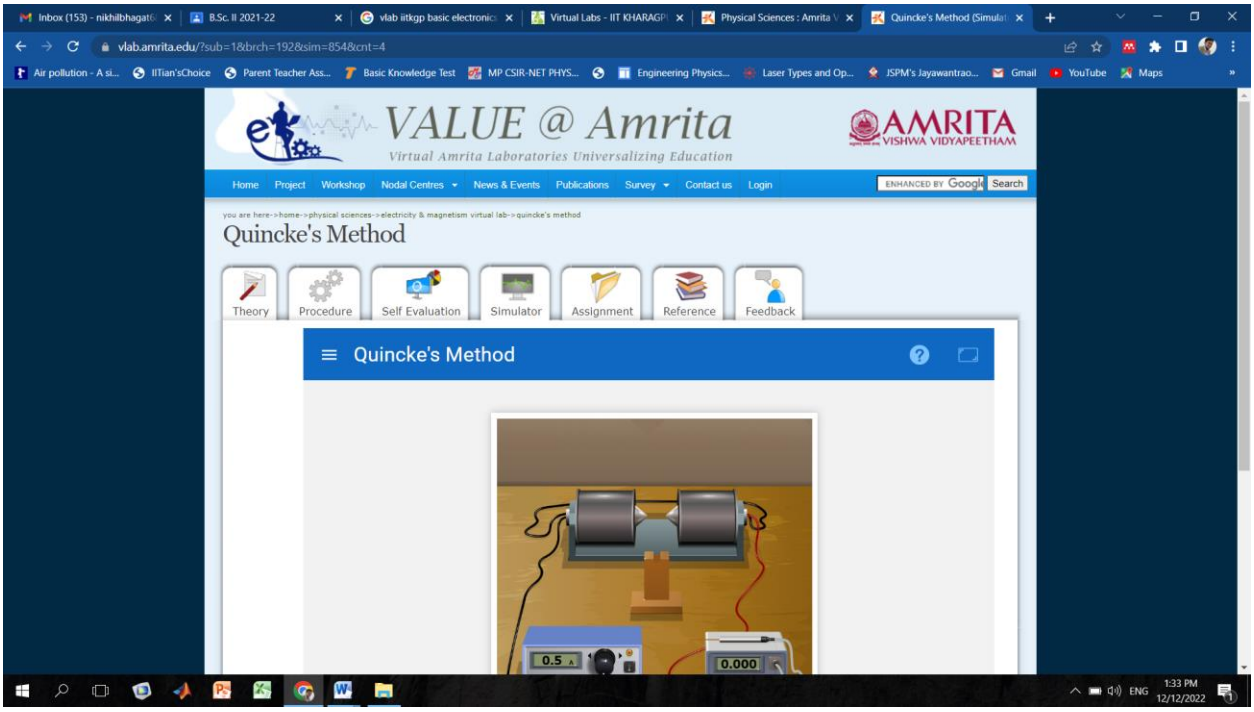


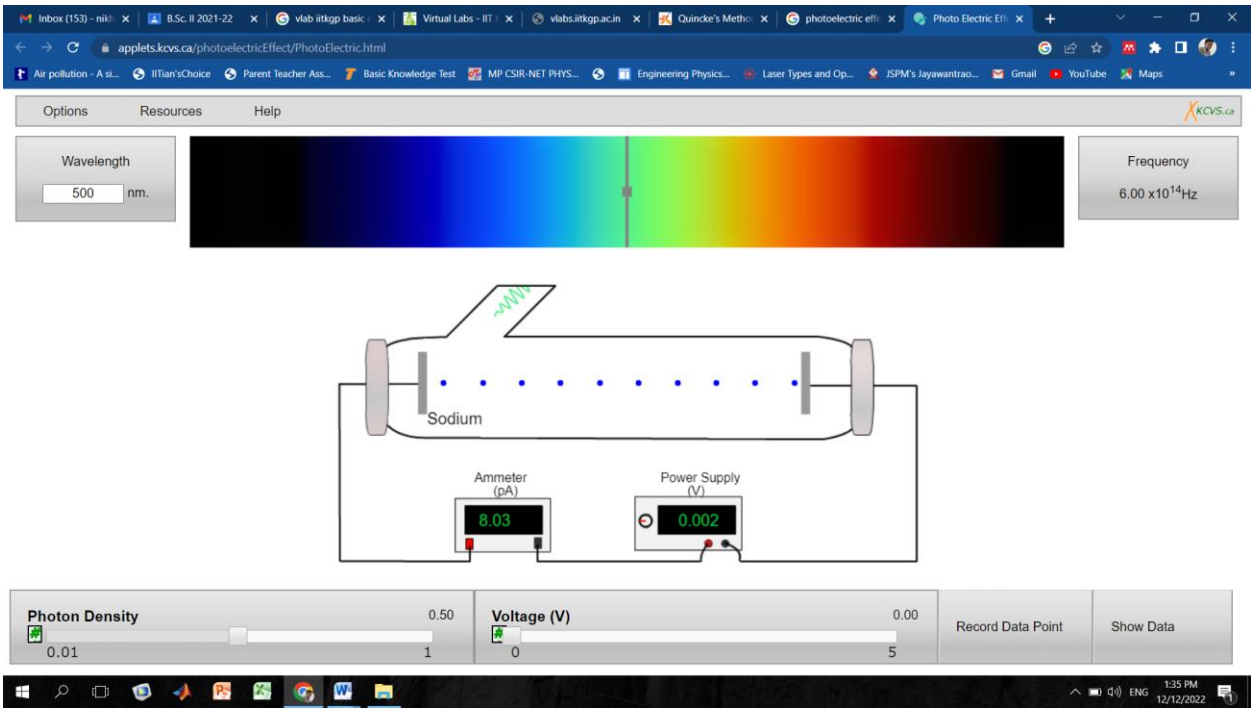
Google classroom





Virtual Lab


VALUE @ Amrita
Virtual Amrita Laboratories Universalizing Education
AMRITA VISHWA VIDYAPEETHAM
Home Project Workshop Nodal Centres News & Events Publications Survey Contact us Login
Quincke's Method
Theory Procedure Self Evaluation Simulator Assignment Reference Feedback
Quincke's Method


Options Resources Help
Wavelength
500 nm.
Frequency
6.00 x10^14Hz
Sodium
Ammeter (pA)
8.03
Power Supply (V)
0.002
Photon Density
0.50
0.01
1
Voltage (V)
0.00
0
5
Record Data Point
Show Data

Website Maintenance Bill

RUDRA WEB SOLUTIONS

PROP. RAVINDRA A. JAYABHAYE

FATTEPUR WADI, MOTHI UMRI, AKOLA-444005

Date-10-12-2021

INVOICE

Customer Name:- Matoshri Subhadrabai Patil Arts, Science & Late Pandurangaji Thakare Commerce College at Manora

Perticular	Amount
Maintenance Charges 2021	2500.00
Hosting for 5 Years (700 Per Year)	3500.00
Total	6000.00

RUDRA WEB SOLUTIONS, AKOLA

Signature

Subject to Akola Jurisdiction

OUR SERVICES

WEB DESIGN, WEB HOSTING, WEB & SOFTWARE DEVELOPMENT,
DOMAIN REGISTRATION, ANDROID APPS.

Website:- www.rudrawebsolutions.in **Contact:-** 9075099326 / 9890605139

ZOOM Subscription invoice

Tax Invoice

Original for Recipient and Duplicate for Supplier

zoom

ZVC India Private Limited
Raheja Platinum, No.06A113A,06A127, Sag Baug Road,
Marol, Andheri East, Mumbai, Mumbai City,
Maharashtra, 400059

Validity unknown
Digitally Signed By:
DS ZVC INDIA PRIVATE LIMITED 1
Wed 05-Jan-2022 17:07:13 IST
Approved by: Sameer Raja

Invoice Date:	Jan 5, 2022
Invoice #:	INV126224283
Payment Terms:	Due Upon Receipt
Due Date:	Jan 5, 2022
Account Number:	5016971140
Currency:	INR
Account Information:	M.S.P. Arts, Science and K.P.T. Commerce College Manora
Name of Consignee (Place of supply):	Kishor Koparkar Manora, Dist. Washim, Manora, Maharashtra 444404 (State Code: 27) India mspkptictdata@gmail.com
Name of Recipient (Billed to):	Kishor Koparkar Manora, Dist. Washim, Manora, Maharashtra 444404 (State Code: 27) India mspkptictdata@gmail.com

Zoom GSTIN: 27AABCZ4218R1ZP
Zoom PAN: AABCZ4218R

Purchase Order Number:

Customer GSTIN:
Customer PAN:

Whether tax is payable on reverse charge basis - No.

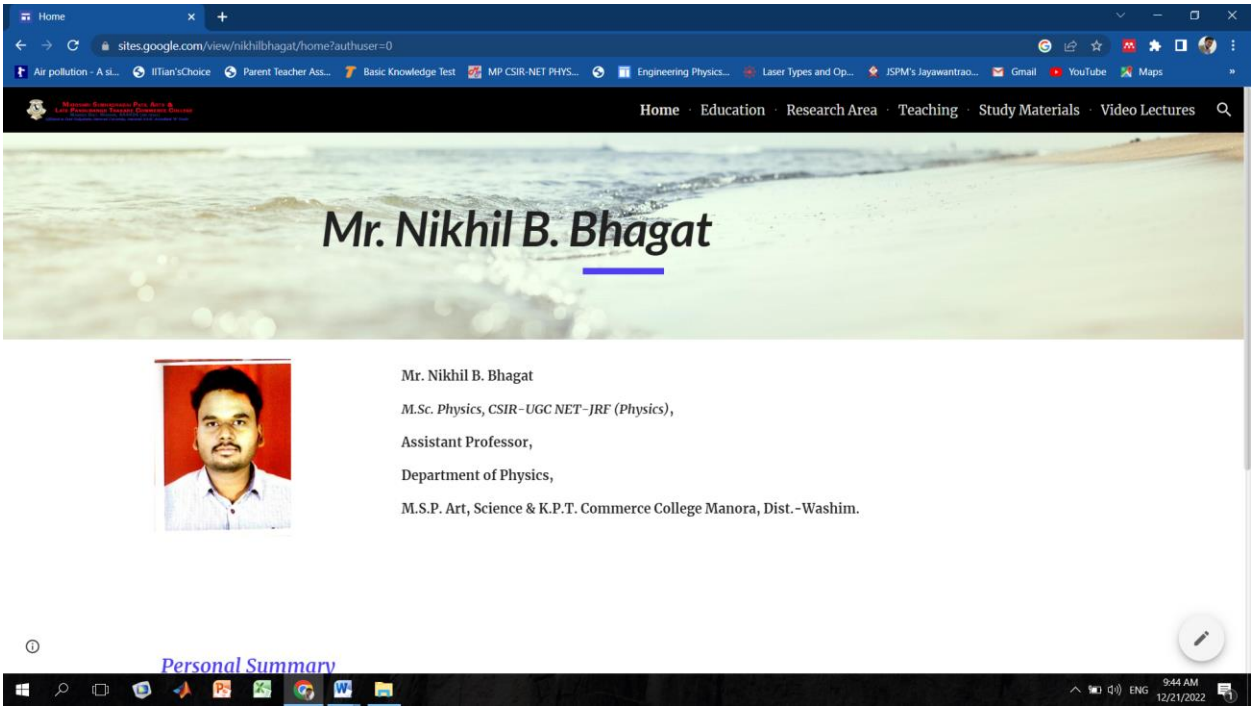
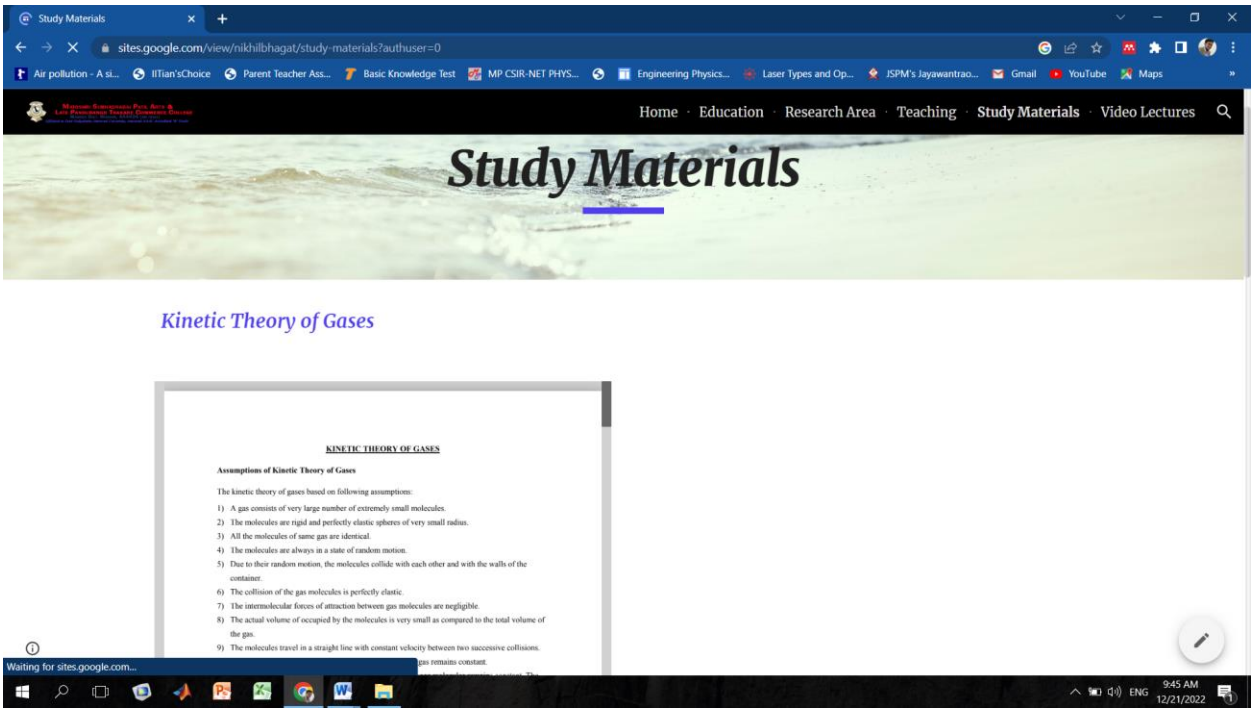
Zoom W-9

Question about your Digital Signature?

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & OTHER CHARGES	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: *INR 1,500.00* HSN of Goods/Services: HSN 998424	*Jan 5, 2022 – Feb 4, 2022*	*INR 1,500.00*	*INR 270.00*	*INR 1770.00*

Taxable Value	*INR 1,500.00*
Total (Including Tax)	*INR 1,770.00*
Invoice Balance	**INR0.00**

Taxes, Fees & Other Charge Details

Google Sites