



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	MATOSHRI SUBHADRABAI PATIL ARTS AND LATE PANDURANGJI THAKARE COMMERCE COLLEGE, MANORA
• Name of the Head of the institution	DR N S THAKARE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07253263207
• Mobile no	8975184724
• Registered e-mail	mstkpt@rediffmail.com
• Alternate e-mail	nanduthakre@gmail.com
• Address	MANORA DIST: WASHIM
• City/Town	MANORA
• State/UT	MAHARASHTRA
• Pin Code	444404
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SGB Amravati University, Amravati				
• Name of the IQAC Coordinator	DR M N IQBAL				
• Phone No.	07253263207				
• Alternate phone No.	8975184724				
• Mobile	9890606510				
• IQAC e-mail address	iqacmsp@gmail.com				
• Alternate Email address	Khan2013msp@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mspkptmanora.ac.in/IQAC/1719885436.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mspkptmanora.ac.in/view_col_ac_cal.php?id=16				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.01	2014	10/12/2014	09/12/2019
Cycle 2	B	2.39	2021	08/02/2021	07/02/2026
6.Date of Establishment of IQAC	05/04/2013				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
The College Started Skill India Certificate courses of credits in Botany, Zoology, Physics, Commerce & Home Economics	
Three Teachers recognized as Ph.D supervisor in the subject English, Physics and Zoology	
College received Excellence Award for Career Katta Govt. of Maharashtra program	
2 students becomes PSI and 2 Students qualify the SET examination of UGC	
2 student got color -Coat at University level Avishkar event Govt. Maharashtra	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> To Renovation of Social Science Department 	Work done successfully
<ul style="list-style-type: none"> Renovation of Knowledge Resource Center 	Work done successfully Students use Knowledge Resource Center for study perpose
<ul style="list-style-type: none"> Formation of Zoology & Botany PG Laboratories 	PG Zoology Lab work Done & Botany Lab work under process

• Establishing Interactive Smart Classroom	Two LCD Projector purchase for Chemistry & Physics Department
• Organize workshop on Learning Management Software	Work done successfully
• Fully automize Administration	All the admission process is online & computerize
• E Attendance	All the staff and students who are registered for Skill India Certificate Courses their E-attendance taken by biometric
• Increase Rain water Recharging	Work done successfully
• Developing Liquid and Waste management system	Department of Chemistry do it every year properly
• Maximum use of Solar Energy	New Solar Panel Installation work done
• Green Environment Awareness in society	Work Done (Green Club Botany & Zoo Dept.)
• Stress Management workshop for Staff (Per Year)	College organized every year Yoga Training for employees and Students for stress Management
• To organize Faculty Development Program	Work Done (organized Workshop by Physics Deptt.)
• Encouraging teacher for online Refresher Orientation Course	50% Staff done online Refresher & Orientation
• 02 Workshops for Administrative staff	1. On 28 Feb- (Dr. Santosh Deosarkar Nanded) 2. Axes Bank Team Workshop for Staff
• 100 % Doctorate degree holder staff & Career Advancement Benefit	50% Staff Doctorate, 05 teachers promoted under Career Advancement scheme
• Strengthening Mentor system for academic and stress related issues.	College Run Mentor Mentee scheme for Monitoring the students Problems successfully
• Training program for Employment and Self Employment (01 per Faculty)	Work Done (Organized under Career Katta every teachers contributed 10 Students)

<ul style="list-style-type: none"> Regular Competitive Class faculty wise 	50 % Teachers engaged
<ul style="list-style-type: none"> Enrollment in Online courses on Swayam, CEC, NPTEL 	Most of the Students of Science & Commerce stream enrolled for Swayam and NPTEL Courses
<ul style="list-style-type: none"> Organize faculty wise seminar competition poster competition per year 	Work done successfully
<ul style="list-style-type: none"> Organizing Webinar for students in vacation 	All the students participated
<ul style="list-style-type: none"> To increase Financial Support to the Needy Students 	Work Done (Last year in 2022-23 only 79 students benefited now in 2023-24 there are 98 students benefited
<ul style="list-style-type: none"> Raise the alumni Association Fund up to 1, 00,000/- in a year. 	Work Done
<ul style="list-style-type: none"> Applying for Research Grant to University, UGC and DST 	Applied for sanction
<ul style="list-style-type: none"> To start Research Center in, Physics, English Department. 	Applied for sanction
<ul style="list-style-type: none"> To start Certificate course, Diploma course of Parent University and recognized institution. 	Skill India 4 Credits courses started in Botany, Home Science, Commerce, Zoology & Physics
<ul style="list-style-type: none"> Purchase 1000 Titles in Library with increase in competitive examination books and Journals 	Work done successfully
<ul style="list-style-type: none"> Video lectures/ Clipping on Competitive Examination & Personality Development Institutional Knowledge Resources to society. 	Work done successfully

13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body 	
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Name	Date of meeting(s)
CDC	27/05/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	28/02/2024

15. Multidisciplinary / interdisciplinary

MSP Arts, Science & KPT Commerce College Manora is a multidisciplinary college offering the degree programme in the Arts, Commerce & Science faculty. The institute offers the various courses in Science faculty mainly the basic science subject i.e Chemistry, Botany, Zoology, Physics, Mathematics and Computer Science, even in Arts and Commerce at undergraduate and post graduate level. College having Ph.D. Research Centres in Chemistry, Library and Information Science, History, Botany, Zoology, English, Physics and Commerce. In this context of the transformation of future vision of NEP-2020 and its implementation respective adaptation will be planned under specially constituted committee.

16. Academic bank of credits (ABC):

MSP Arts, Science & KPT Commerce college affiliated with Sant Gadge Baba Amravati University, Amravati. University started the implementation of Choice Base Credit System at UG degree programmes from this year which helps the student to gain the credits by offering the various courses at degree level. The CBCS is already implemented for PG degree programme by University. The institute is already registered for NPTEL and also took hard efforts to enrol the students for online courses from where the students can earn the credits from most renowned higher education institution. This will help the students to cash the credits in their Academic Bank. College also promotes the student for SWAYM, MOOC Courses.

17. Skill development:

The Skill development programs were designed to sharpen the students and improve their skills to retain their Knowledge. This will help the students do their jobs competently. The students Development Cell in the college is already working on different levels by organizing seminars, workshops, guest lectures to build up the confidence among the students. The college student Development Cell

every year organized workshop on soft skill development. The college has two certified trainer certified by Sant Gadge Baba Amravati University Amravati. The department of Physical Education and Sports organized Physical Fitness and Yoga programme to develop the skill among the student for their life.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The National Education Policy 2020, aims to reconfigure the education system of India on the framework of Indian Knowledge System. The institution frame the strategy to inculcate the Indian Knowledge System in the teaching- learning curriculum by providing the facilities to teach in bilingual languages while teaching in class room so that the students can understand the concept in easy way. The faculties of Arts, Commerce & Science organised the programs in regional languages for students, where the students participate and understand the theme very easily. The institution also promote the Indian Knowledge System by publishing programme schedule in regional languages. All the faculties try to deliver their subject knowledge in local or marathi, hindi language for better understanding. Parent University desing the syllabus under NEP -2020 having special subject IKS for Under graduate students.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The new education policy NEP-2020 seeks to encourage experiential learning. Learning objectives and application based learning rather than rote learning. As a part of this system every year institution participated in research festival like Aavishkar organised by University even organized National Science Day , Innovation and Competitions to explore the student's innovative minds. College administration and IQAC strictly follows the Outcome Based Education policy. through various functional committees the academic and cocurricular tasks have been accomplished. the representation of students on various committees provide the vast inclusion of them. to inculcate the research temper among the students, we promote the students to participate AVISHKAR like research conventions. the Mentor mentee scheme of the college provides extra attention towards each mentee and their personality and overall development.

20. Distance education/online education:

According to National Education Policy it gives more trace on distance education and online education where it opens the wide access to education and training for employed students by offering number of programmes through online mode or through

distanceeducations. Faculties also encorage to conduct online skill/ add-ouncourses. The teachers and students of the instituter registered foronline SWYAM or NPTEL courses.Separate distance learning center of YCMOU is available in the instituet. Wherever online education isneeded the institute is able to give the facility. During thesession departments of college offered online education by zoom,google clasroom and whatsapp.

Extended Profile

1.Programme

1.1	158
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	291
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	278
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	192
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	33
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	28
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	2423221.71
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	66
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The designed syllabus has to be executed by affiliated colleges of the parent university. IQAC at the outset of the session prepares the Academic Calendar which embodies curricular, co-curricular, extracurricular activities. Time table is made based on the workload allotted to every department. Teachers keep the academic diaries which have schedule of lectures, tutorials, practical, monthly review of teaching. Induction program conducted specifically for newly entry year students, one week Bridge Course is taken by every department. Monthly unit tests are taken, its results are displayed on the notice board. Principal take the meetings to take the review

of the syllabus with consistency. Teachers use ICT tools like LCD projectors, ETNL software, zoom, College website is used for communicating upcoming events of the college. Advance & slow learners are encouraged by recommendation of e-resources like INFLIBNET, N-list, e-books, videos, ppts, extra BT cards etc. Mentor-Mentee Scheme is in the college for finding out students problems. Feedback curriculum is taken from, analysed and action taken to the concerned employee. University updates are shared with students. Whatsapp groups, Google classrooms, telegram etc. are used for effective communication.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Regular internal assessment is done according to norms and directions of Parent University. The college has the Exam committee which monitors and conducts internal examinations in the college. The college, conducts class tests, tutorials, unit tests, departmental seminars/posters/Group Discussion/Project works/Practical examinations/Home assignments/ tests etc. for CIE. The students are made aware of the continuous internal evaluation mechanism working in the college. The syllabus for the internal examination is communicated to the students by teacher. Internal marks in the examination are displayed on the departmental notice board as well as on the Whatsapp group of the students. Students who are not satisfied with the results are given chance to reappear in examination. The students who participate in extra-curricular activities are assigned separate time to complete their internal assessment. The parameter of the evaluation includes attendance, tutorials; practical, field projects, research projects, assignments/seminars/oral presentations and the score secured in the internal tests. The schedule of UT, assignment and other co-curricular activities or CIE are shared through prospectus, notices on website, Whatsapp groups, Google classroom etc. Science department conduct activities such as Quiz competition, elocution competitions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

15

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

221

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender:

This point is covered in Home Economics, political Science, Marathi, History, English and sociology subjects.

Environment:

This point is covered in Home Economics, Marathi, Sociology, Chemistry, Commerce, Botany, Zoology, Physics, Sociology and English subjects.

Sustainability:

These points are covered in Marathi, Sociology, Chemistry, Economics, Commerce, physics subjects.

Human Values:

This point is covered in Marathi, Economics, English, and History, Sociology and commerce subjects. The prose, poetry and other chapters in certain courses address issues related to gender and environmental sustainability. Besides the syllabus, the institution organizes different programs for the issues such as:-

Gender:

Anti-Harassment committee

Workshop on Diet and health for girl students

Environment and Sustainability:

Medicinal and Tulasi Garden

Tree Plantation

Disaster management

Tree Plantation in the campus

Polythene eradication awareness

World Sparrow Day

World Ozone Day

Wildlife conservation week

Human Values:

Blood Donation Camp and Blood testing camp

World Aids Day

Aids Awareness

Celebration of NSS Day

International Yoga Day

Series of lectures by cultural committee.

Indian Constitution Day on 26 November

Financial Assistance to the needy people.

Old clothes distribution to the tribal of Melghat region.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

270

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mspkptmanora.ac.in/Download/1723857476.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mspkptmanora.ac.in/Download/1723857476.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

291

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

241

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The basic subject knowledge test is organized by the institution for newly enrolled students. The mentor teachers assess students' area of interest in induction program. Students are recommended to follow their interest for choosing their career path. Various programs are conducted for slow and advanced learners.

Special program for slow learners

Mentor mentee Scheme is helpful to assist slow and advanced learners, mentors keep close contact with the progress of the slow learners and assist advanced learners to explore further avenues.

Remedial Classes are conducted for the students who fail in university examination they are provided model questions and answers.

Learning Material is provided to slow learners according to their learning level.

Programs for Advanced Learners

Advanced learners are encouraged to undertake participative learning, critical analysis of particular topic. Burning issues are discussed with the advanced learners to widen their perspectives. Students are given chance to reflect on the problem to make them innovative.

Leadership Qualities of the students are assessed by conducting group discussion. Their team work skills, collaborative attitude and critical thinking skills are noted and they are inspired to develop

their personality.

Start Ups and entrepreneurship

Guest lectures are organized on the topic to help students to become entrepreneur and successful businessmen. The institution also offers professional certificate courses to make students employable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
630	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers of the institution use different teaching approaches depending on the importance and difficulty of the concept.

Experiential Learning

Teachers from science department use demonstrative method to show students exact working of the things. Students are taken to the field to show them the live phenomenon. Observing life cycles of plants and animals in their natural habitat is a part of experiential learning for students. Programs like internship, on the job training, industry visit, help students deepen their knowledge.

Participative learning

Collaborative work is undertaken with government bodies or NGOs to study the problem. Team work Skills, interpersonal skills are taught to students in these learning practices. Disaster relief program,

vaccination drive are organized with the help of local bodies.

Problem solving Methodology

Problem solving methodology is a great tool for making students innovative thinkers. Students are encouraged to find the problems and they are trained to critically analyze the problem and find out the best solution. Case study method is adopted by teachers to teach them critical thinking. Critical appreciation of literary text also paves way for problem solving strategies. Management study, Economics theories also discuss problems and their possible solution.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

21st century teaching learning process cannot be imagined without use of ICT technology. Social media platform like YouTube, LinkedIn WhatsApp are used for information transfer. New Education policy also focuses on the students centric methods. ICT resources help teachers to use blended form of learning.

Communication Technology

The Zoom app, Google Meet, WhatsApp and other video conference channels are used to interact with students. Certificate courses are also conducted using online resources.

Learning Management Software

Learning management software like Google classroom, Moodle are used for online courses and notification.

Assessment

Teachers follow blended mode of assessment. Assessment is carried out in online and offline mode. Learning material is also transferred to students on learning management system.

Digital Library and e resources

Digital libraries like N List facility and Inplibnet resource center is used for accessing recent information on syllabus topic. The institution has subscribed Inplibnet in college library. The library and information center of the college also provide browsing facility for information access.

Google Suit

Facilities offered by Google are very much useful for updating teaching learning process. Google Drive, Google calendar, Google Meet, Google form, Google translate and voice typing features help teachers to accomplish difficult task in efficient way.

Plagiarism

Whenever a teacher conduct research he avail the facility offered by applications like Grammerly, Turnitin Mendley, Microsoft office suit are used for plagiarism and grammar fact check.

Chat GPT: The new technology driven by artificial intelligence helps teacher to explore advance research on the current topics.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

343

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the guidelines issued by the parent university. The institution has also developed mechanism for internal assessment. Chairman of the IQAC plans the activities according to the structure of the programs offered by the institution.

The New Education Policy focuses on the 60: 40 pattern of assessment. The students are assessed internally for 40 percent of their prescribed syllabus. The university conducts theory examination of 60 % syllabus.

Choice based credit system implemented by the university offers ample scope for the transparent and robust internal assessment. There are credits assigned for sports activities,

Internal Assessment examination are conducted frequently in both odd and even semesters. Students' involvement in curricular and co-curricular activities are also considered for their assessment.

Internship program and work experience

Internship program and work experience help teachers to analyze students' work capacity and recommend the employer about students' capability. Practical work experience familiarize students with industry.

Students participating in NSS.He/she explains the performance of the student in all details and advises him on how to improve the performance in the forthcoming assessments test. The students are given fair chance to reappear for examination if they wants to. The performance of the students is also displayed on notice board and on the college website and on WhatsApp group.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute follows transparent internal evaluation system. Students have every right to approach the authorities regarding any grievances they might have about any aspect of the conduct of the internal examination and evaluation. The institution has to follow guidelines of the parent University for Internal Marks Allocation. Guidelines are prepared by the Internal Quality assurance cell for conducting internal assessment examination. Students can complain to the head of the department regarding unfair evaluation in any subject. They can even approach internal examination committee of the concerned department for resolution of grievance. Head of the department and internal examination committee in-charge tell the concerned subject teacher to show him his assessed answer copy and expected answer for improving his writing skills. Students can reappear for examination if they are not satisfied with their internal marks. Students who missed certain test or activity, on account of NSS, cultural or sports activities or illness are given fair chance to reappear for internal examination. It is compulsory for every teacher to declare the result of internal assessment within the period of 10 days. And students can approach their teachers or any authority of the institution for the grievance in their internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Introduction of the choice based credit system lays focus on outcome based education system according parent university has formulated the expected outcomes of various courses and programs. These formulated outcomes are printed in the syllabus copy of the

particular program and course. Expected outcomes and skills to gain from the course and program are also stated in the syllabus. Courses like ability enhancement course and skill enhancement module lays emphasis on the practical implementation of the expected outcomes. The teachers can easily analyze whether the students got the point clearly or not.

The Program Outcomes (PO), Course Outcomes (CO) and Program Specific Outcomes (PSO) are stated and displayed on the websites. It is also displayed on the college notice board.

These are intimated to the students in the class room. Teacher and students discuss the outcomes stated by the institution. Students are informed about the possible career opportunities after the Course completion. Every text book contains these objectives in its preface.

The institution has formed communication channels among all the stakeholders to ensure that objectives of the curriculum are achieved in the course of implementation. Also, the college ensures that during the course of implementation, the stated objectives of the curriculum are achieved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The newly introduced choice based credit system lays emphasis on outcome based education. Parent University has prepared expected outcomes of programs and courses and has printed it in the syllabus copy of the particular program or course. These outcomes are discussed with the students in the classroom and they are told to improve their competence according to the outcome.

The institution has set mechanism to calculate course outcomes, program specific outcomes and program out comes. IQAC as per the guidance of college development committee discuss assessment outcomes for the programs offered by the institution. The institution organizes various cultural programs university

representative election, NSS Camp, Research ventures like Avishkar, model demonstration for assessing the outcomes set by the institution.

Programs like Teacher's Day is conducted for assessing students' teaching skills. Multimedia integrated presentations are organized for assessing students' technical ability. . Book review articles are collected for assessing students' creative skills.

Students are given fair representation on administrative committees of the institution for giving them administrative experience. Entrepreneur's business ideas are assessed on the ground of social applicability. These students are sent suggestion for improvement area in their life. Student ethical social and constitutional values are also assessed by interacting with them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

134

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mspkmptmanora.ac.in/Download/1727752698.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research and incubation committee of our college has been a hub of innovation and entrepreneurship since its inception. As a dedicated space for startups and early-stage companies, our incubation centre has provided resources, support, and guidance to help fledgling businesses grow and thrive.

This report highlights the progress and achievements of our incubation centre over the last year. It showcases the impact of our programmes, services, and initiatives on the startups and entrepreneurs we serve. The report also provides an overview of our activities, successes, and challenges, as well as our future plans and goals.

Our College incubation centre run through the Research committee which takes initiative to build up the research temper among the budding researchers. Committee select the researchers students and forwarded them for National, State & District Level Avishkar competition and Poster competition university level, committee members and chairman of the research committee arranged various workshop for the sake of development of innovative ideas among the students. In the current academic session we have forwarded various students for District, University & state level competition.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activity catering to the needs of society in the rural areas ran as follows:-

1. N.S.S. Unit of our college ran the Cleanliness drive at Gram Parwa of Manora Tehsil District Washim. Most of the people even today are not aware of the Cleanliness, therefore the NSS unit of our college took initiative to make Swaccha and Clean village by performing street play even at Police Station, Tehsil Office & Govt. Rural hospital of Manora.
2. Students of Chemistry Test the drinking water Parameter of Manora region and make aware of the society about TDS, portability of water through report.
3. Environmental Awareness & Green Campus Drive ran by College for which College. Students of Botany regularly ran extension activity for to create Environmental Awareness for the High School & College Students of Manora Tehsil. Activity run by Green Team.
4. Physics Students created awareness about renewable energy in nearby villages.
5. Students of Zoology to created awareness about various diseases of peoples of Manora tehsil to visit at the home.
6. Nutritional Awareness in Rural Society an extension activity ran by Home Economics students.

7. Awareness Regarding Government's Farming Project: "E-Pik Pahani" among Rural Farmers ran by Commerce Department.

8. Bhumi Club of our college run various activity for social and holistic development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

991

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MSP & KPT College, known for serene lush green campus, spread over area of 14164 sq.m with total built-up area of 4372sq.mts is committed to achieve academic excellence by providing quality education. The institution ensures adequate availability and optimal utilization of physical infrastructure. The management's passion to provide the best environment with the infrastructure of global standards for curricular and co-curricular activities. The campus houses science laboratories, ICT-enabled classrooms, a library, NSS rooms, ladies' common rooms, a well-constructed auditorium, a conference hall and a canteen. Infrastructure for sports consists of a gymnasium, an indoor sports complex and sports grounds.

Auditoriums with a sitting capacity of 250 and 150 respectively. There are 5 University recognized PhD research centers. However, PhD guides are available in 5 subjects including Chemistry, Botany, Library science, History and Commerce. College divided in 3 wings, 14 classrooms of 30× 20 sqft and B.com I classroom with 20X 31sq ft, B.com III 17X 25 sqft, Music room 17X 15 sqft and 10 PG classrooms 12x17 for teaching learning process. 09 labs equipped with essential equipment's and apparatus. 56 computer, 06 LCD projectors, 01 institutional Laptops, 3 scanners, 5 printers, 01 Stabilizer, and 1 overhead projector, solar system and 5.5 KV generator.

Facilities Quantity

Land area (Ekar)

3.5

Acres Academic Blocks

3

Class rooms

24

ICT Class rooms

4

Seminar hall with ICT facilities

2

Laboratories

6

Computing equipments

56

Library

1

Internet (Lease Line)

100 MBPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has Kabbadi ground KHO-KHO, Volleyball, Badminton, Basketball ground, Yoga center, Meditation Hall. Single and double Bar, Ground for Long Jump and Throwing Event ground. Cricket Net practice. All these ground along with Physical Director are great opportunity for students to develop their sports ability. Ground User rate is 41%.One time seating capacity 22 students in meditation position, size 12X18

The spacious auditorium of 55m×35m with internet and projector facilities. Seating capacity of the auditorium is 300 students and respectively is 150 students.Hall for Performing Arts: 167.2 sqm. GEMS (General Event Management Society) provides a platform to the students to develop inner potentialities participating in various events including drama, skit, mime, dance, singing, entrepreneurship and a sense of social service. Trade Fair, the NGO visits, Annual Social gathering, sports carnival have been organized. User rate: Around 16% students get exposed to trials and audition tests. The number of students gets selected for participation in various competitions during youth festival at Zonal and State level.

Gym Area: 16X 36 sqft. Facilities: Calf raises, Leg Press, pull-down machine, Triceps dips machine, Power cage, Leg extension, Shoulder press, Decline bench, Abs machine, Dual gripper, pull-down, Mid row, Multiple function machine, Treadmill, Dumbbells and plates. Gym with well equipment's for students and staff with 20 Students capacity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2423221.71

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has purchased (dated on 12th March 2017) Software for university libraries (SOUL) Current Version 2.0.0.12.This Library

Software is designed and developed by the Information and Library Network Gandhi Nagar Gujarat (INFLIBNET) Centre based on requirements of college and university libraries. It is user-friendly software developed to work under client-server environment.

Our College Library is partially automated by SOUL 2.0 software. This Software enables efficient library administration to provide user services. The SOUL Software has following Modules.

Acquisition-The module enables library staff to handle all the main functions, such as Suggestions management; Order processing, cancellation and reminders; Receipt, Payment and budgetary control; Circulation, transaction, Inter Library Loan, renewals & reminders, search status and report generation according to the status of the items. Membership; Transaction; Inter-library loan; Overdue charges; Reminder; Search status; Maintenance of the items such as binding, lost, replace, missing, withdrawal, etc.; and Report generation based on the various requirements.

On-line Public Access Catalogue (OPAC) one of the major attractions of SOUL is its robust Online Public Access Catalogue (OPAC). The OPAC has simple and advanced search facility with the minimum information of the item by using author, title, keywords, class number, accession number or combination of any of two or more information regarding the item. Serial Control- Managing serials is the most complicated job for a library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

65815

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides computer facilities to the students to learn experimentally and also to gain access to cutting-edge technologies in the IT world. These systems have excellent networking facilities with additional Wi-Fi routers in each block.

The IT facilities that are available in supporting academic and non-academic activities include: Desktop computers in all departments, Wi-Fi Internet throughout the campus, all desktop computers are connected to Campus Network, Laser Printers are provided in major departments, Desktop computers & LCD projectors are available in all smart rooms, Curriculum-based software's are regularly updated based on the need in every semester.

Particulars Availability in Numbers up to 2020-21 Added in 2021-22 Added in 2022-23 Added in 2023-24
 DESKTOP COMPUTERS 47 0 09 10
 SERVERS 02 01 0 0 PRINTERS 06 02 0 01 ROUTER 0 0 0 0 SWITCHES 23 0 0 0
 LAPTOPS 0 0 01 0 PROJECTORS 06 0 0 0 SCANNERS 04 0 0 01 CCTV CAMERA 24 0 05 0
 UPS 0 0 0 0 LCD Monitors 0 0 0 01 TV 02 0 0 01 Wi-fi adaptor 04 0 0 0
 Xerox Machine 02 0 0 0 Multimedia Speakers 02 0 0 0 Headphones 20 0 0 0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2423221.71

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has dedicated a maintenance committee to oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc. The College have contracts with skilled manpower for civil work, electric work, plumbing, carpentry work, horticulture etc.

1. The infrastructure facilities such as class-rooms, buildings, green areas, etc. are maintained by the maintenance department at each campus.
2. The maintenance of equipment like Generator Sets, General Lighting, Power Distribution System, etc. is undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.
3. The maintenance of equipment's for water pumping plants, etc. is undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

Maintenance of Services: College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract: Cafeteria facilities.

Maintenance of Equipment's: college has laid down guidelines and structure for the maintenance of various types of equipment's as

under :

Major laboratory equipment's are under Annual Maintenance Contract for their regular preventive and corrective maintenance.

CCTVs, LCD, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained through IT department.

Fire Fighting equipment's in various blocks, labs, offices, etc. are maintained at various Department in the Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

322

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

98

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mspkptmanora.ac.in/IOAC/1726568534.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4502

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4502

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Subject Associations/ Clubs:

Arts, Commerce and Science faculties have their Subject related Associations. They organize various subject activities like Workshops, Study Tours, Seminars, Group Discussions, Guest Lectures etc.

Various Internal committees:

The college has several internal committees in which at least two active students are nominated by the Principal and head of the department as a supportive to the committees of the institution. The aim of this scheme is to understand various work done in different committees of college. Like- N.S.S. Committee, Cultural Activity/ Youth Festival Committee, Games and Sports Committee, Library Committee, College Souvenir Committee, Student Grievances Discipline Committee, Women Anti-Harassment Committee, Student Guidance and Placement Cell, Garden Committee, Maintenance Committee, IQAC, Research Committee, Alumni association.

Cultural Committee:

Cultural Committee is constituted to promote the cultural activities among the students during the annual cultural and sports events. The students representatives actively participate and manage all activities for students during the events and meetings. The representatives involve in organization of various events during the events throughout the year.

Sports department:

Sports department is also dedicated to arrange various Sports activities based on certain themes. Student representatives nominated as the member of the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of M.S.P. Arts, Science and K.P.T. Commerce College Manora is duly registered under the Societies Registration Act 1860. (Reg. No.106/2019, Date:19,07/2019). The association meets in regular intervals in every year. This association also works like an advisory body to link all the stakeholders.

Financial support: The association has maintained amount of Rs. 75,291/- during the 2023-24 academic session in the separate bank a/c maintained.

Non Financial Support:

The Alumni Association works at rural areas by organizing Taluka level GK test on the occasion of Shri Chatrapati Shivaji's Birth Anniversary. The alumni members help to the NSS unit for adoption of village for its annual NSS Camps. Campaign on Environmental issues etc. The present students are inspired by their precious guidance at the Science Day Program at college every year they participated as host with faculties. The institution takes feedback from the Alumni to improve the quality in the progressive aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

Creating the foundation upon which our new generation can do their intellectual development & grow their moral strength.

Mission:

- To provide the right sort of leadership in every field of life.
- To develop their potential fully by developing physical fitness, cultivating fair interests & participation, ethical & intellectual values.
- To promote equality & social justice among the students.
- To serve as a soul of nation.
- To boost scientific and technological temperament & to develop tolerance.

The Governance of the Institution:

- The College Development Committee (CDC) was established for the aim of effective deployment and execution.
- IQAC plans to enhance the quality of the education and maintaining quality in teaching, learning and evaluation.
- There are 26 internal committees functioning in the institute.
- Teaching, Non-teaching staff and students have participation in all decision making bodies such as CDC and IQAC.
- Promote the excellence in students through student induction programme, Mentor Mentee Scheme, participation in seminar, group discussion, workshop, expert talk of respective filed, extension activity, Mahavidyalay Aplya Dari, Taluka Level Competitive Exam, Sports & Cultural Activities, Financial and other assistance to deserving& meritorious students.
- The institution prepares perspective plan for systematic & phase development.
- Teachers play important role as motivators and spearheads of cultural & socially conscious activities by steering the NSS, Study Centers and Sports.

File Description	Documents
Paste link for additional information	http://mspkptmanora.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The CDC and IQAC serve as the apex decision-making bodies at the college level. The CDC is made up of members of the governing body, alumni, teaching staff, non-teaching staff, experts from various fields of society, and students
- Management Representatives participate in the CDC, IQAC, Purchasing, and Discipline Committees, and they assess these committees on a regular basis.
- The progress report of these committees is submitted to governing body.
- For the participative decentralization and governance, the Principal has appointed, Head of the departments and provided administrative as well as academic autonomy and mobility to them for the effective governance.

Case Study: Furniture Committee

Objectives of Committees

- To verify the furniture of college per year.
- To distribute the furniture classroom wise and departmental requirements as well the institute requirement.
- Take care of maintenance of the furniture.
- To purchase the new furniture as per the requirement.

Mechanism Furniture Committee:

The committee prepares a plan and a budget for the institution's Furniture requirement and maintenance throughout the year at the beginning of the session. The budget and plans are approved by the institution's principal, who also receives monthly input on the work.

File Description	Documents
Paste link for additional information	http://www.mspkptmanora.ac.in/college_comm.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Infrastructure:

- Formation of Zoology & Botany PG Laboratories

ICT Resources Development

- Fully atomize Administration
- E Attendance
- To organize the Workshop on how to fill online Electric Bill by using apps

Green Environment

- Maximum use of Solar Energy
- Green Environment Awareness in society

Human Resource Development

- Encouraging teacher for online Refresher Orientation Course

- Workshops for staff
- CAS Promotion

Student Development

- Organization of district level Aavishkar competition
- Strengthening Mentor system for academic and stress related issues.
- Training program for Employment and Self Employment
- Regular Competitive class faculty wise
- Soft skills workshop for Final year Students
- Enrollment in Online courses on Swayam, CEC, NPTEL
- Organize faculty wise seminar & poster competition
- To increase Financial Support to the Needy Students

Alumni Association Fund

- Raise the alumni Association Fund up to 1,00,000/- in a year.
- To raise Social responsibility, Student development & college development fund from NGO/Industry

Academic Development

- To start PMKY 4.0 courses.
- To increase Ph.D Guide in a Chemistry, Zoology & Physics Department.

Knowledge Resource Center

- Video lectures/ Clipping on Competitive Examination & personality Development Institutional Knowledge Resources to society.

Title of Activity: -Organization of District Level Aavishkar Competition: The objective of organizing a district-level competition is to promote skill development, identify and nurture talent, foster community spirit, encourage participation and teamwork, enhance personal growth, and ensure efficient event management, while creating a sustainable, inclusive, and impactful platform for continuous improvement and future opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The President and Secretary of Sanstha are in charge of institute. The Principal is assisted by HoDs, employees, and IQAC at the college level, 'College Development Committee' is the governing body of the college.

Administrative Setup:

The administrative setup consists of the Principal followed by the HOD, faculty

In-charge. Head clerk, Junior Clerks, Assistants, and Attendants.

The organization of departments includes Head of Departments, Associate Professors, Assistant Professors, Librarian and Physical Director.

The organizational structure of the library staff includes the Librarian and Library Attendant. The role 26 committees is execution of responsibilities and activities in the campus. The CDC & IQAC monitor academic & administrative development

Service Rules: Pay scale, GPF, DCPS, service condition, promotion, working hours and vacations for staff as per the norms laid down by SGBAU Amravati, UGC and Govt. of Maharashtra.

Procedures for Recruitment:

Permanent Posts (Grant-in-aid): These posts are recruited by the Government of Maharashtra as per the norms of the University and UGC.

Temporary Posts (Non-Grant): Ad hoc base teacher's recruitment by management as per the norms and procedure laid down by the UGC,

Government of Maharashtra and affiliating University.

Procedures for Promotion:

The promotions of staff are made as per Career advancement scheme set up by SGBAU Amravati, UGC and Govt. of Maharashtra.

File Description	Documents
Paste link for additional information	http://www.mspkptmanora.ac.in/mgmt.php
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- Provident fund, DCPS and gratuity benefits are given to staff as per govt. of Maharashtra.
- Personal, housing & vehicle loan facility for staff provided by patsantha of institute.
- Staff received financial assistance to attend conferences and workshops, and their subject's association membership the cost was also reimbursed.
- The staff members receive the medical reimbursement expenses as per the govt. of Maharashtra.

- Interest-free financial support for festival advance is given to the staff.
- Wi-Fi facilities and internet connected PCs are made available to staff.
- The college has free facility of Gym, Sports and Yoga for teaching and non-teaching staff.
- E-books, e-journals, reference books & textbooks are made available to staff.
- All leaves such as duty, medical, APL, leave without pay and maternity leave are provided as per Govt. of Maharashtra, UGC and Parent University.
- The Institution grant medical leaves.
- On January 26, employees were congratulated for their accomplishments and wished well when they retire.
- Free cloths provided to non-government employees of institute.
- Free health check-up facility to all the staff.
- The staff of institute is encouraged to register LIC policy and group insurance.
- The college organized training programs for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is implemented as per the guidelines

from parent university & UGC. The PBAS. (Performance Based Appraisal System) of faculty is filled individually on the basis of his/her yearly achievements. The appraisal forms are assessed by the Research Committee and then submitted to head of the institution. Principal counsel's faculty members for necessary changes/improvements for better performance if necessary. The faculty appraisal forms are reviewed through IQAC and Scrutiny Committee and finally by the principal.

1. PBAS:

Category I: Teaching- Learning and Evaluation

Category: II: Professional Development, Co-curricular and Extension activities

Category: III: Research and Academic Contributions.

2. Departmental Assessment:

Every department prepares its academic action plan which is considered a department calendar Every department try to adhere to the direction of the college authority while following the departmental calendar Departmental assessment reports are taken from the head of the departments at the end of academic year & screening committee verifies them & submit the report to principal for final evaluation.

3. Staff Council Meeting:

The college staff council meeting with principal of the college works as a cornerstone for the quality assessment

4. Academic Audit

The academic audit gives the regular strategic overview of a college's teaching-learning process. The Institute does this audit internally as well as externally.

5. Confidential Report

The performance of non-teaching staff within campus is evaluated by Office Superintendent and CR is submitted to the principal for the final evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resources of institute are managed in a very effective manner. For the effective use of financial resources, the annual budget is prepared as per requirement of the various departments. Proper accounts are maintained by institute through cash book, ledger and voucher file. Each and every transaction is supported by the vouchers. The disbursement of the funds for the needs is strictly monitored by Principal. All expenditure recurring and non-recurring are incurred through checks. Final audit is checked by CA (Nirmal Prakash Ozha), Joint Director and Account Officer.

From this year institute done audit through Tally software. The internal verification is done by Principal and it inspects the income from different sources and expenditure.

Internal Audit: Dr. A. S. Nile & Mr. B. S. Ther [Department of Commerce].

External Audit: Nirmal Prakash Ozha (CA), Joint Director and Account Officer.

Mechanism For settling objections in the Audit

Institute has financial transparency. Institute takes precautionary measures to minimize discrepancy. All documents related to audit are verified by Principal. The remarks and corrections suggested are taken into consideration positively. If found any discrepancy in audit report it is rectified and correction has been made in the account as per the rules and regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.65

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy document serves to identify the resources available for various programme for efficient management of funds and to widen the resource base for the attainment of the set goals. The institute campus is being made available for government activities, such as Covid-19 Centre, at no cost.

The financial sources of the college are:

- The budgetary resources of the college special grants received from UGC.
- Salary grant & EBC and BC scholarship grants is received from Government of Maharashtra and UGC.
- Admission, tuition and other fees are collected by the college from students.
- Alumni Contribution for the college development.
- Seed money from the management.

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal utilization of resources;

- The College invites requirements from all departments and committees accordingly prepare the budgetary plan.
- Purchase Committee works on the details of the budgetary plan.
- Principal sanction the budget considering financial resources and presents it to the CDC for approval.
- The grants received from the UGC and government of Maharashtra according to rule and regulation.
- The utilization of the sanctioned budget is monitored by CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice No. 1: Outcome-Based Education and Learning Attainment

The IQAC implemented outcome-based education to continuously assess and monitor course outcomes (COs), program outcomes (POs), and program-specific outcomes (PSOs), aiming to enhance the teaching-learning process. Through collaborative efforts, each department has developed its COs, POs, and PSOs, supported by an academic policy for faculty to follow. Key measures under this policy include:

- Developing a comprehensive academic calendar and strategic plan to guide educational activities.
- Utilizing teaching diaries, where teachers plan weekly curriculum delivery and maintain assessment sheets for each practical and project.
- Identifying fast and slow learners, with additional classes arranged for fast learners and specialized activities for slow learners to enhance understanding.
- Implementing a mentor-mentee scheme to provide personalized guidance.
- Organizing unit tests, quizzes, group discussions, and seminar competitions to foster interactive learning and encourage

knowledge retention.

Practice No. 2: ICT in Teaching and Learning

To improve teaching effectiveness, IQAC strengthened ICT infrastructure across the college. Departments employ virtual labs for better subject understanding, and ICT-enabled seminar halls and well-equipped computer labs support interactive learning. Faculty create and share e-content via Google Classroom, Google Sites, and YouTube, leveraging platforms like Zoom and Google Meet for online classes. Additionally, the library is supported by SOUL software, while administrative and examination sections benefit from campus ERP and Tally software. This comprehensive ICT integration enables both students and staff to engage effectively in modernized learning and management processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental Improvements for Quality Enhancement by IQAC

In the last academic year, IQAC has led steady improvements in quality, notably by:

- Strengthening ICT facilities.
- Launching Skill India Digital courses under PMKVY 4.0.
- Upgrading laboratories.
- Enhancing the computer-to-student ratio.
- Improving canteen and drinking water facilities.
- Increasing campus greenery through tree plantations.
- Expanding student placement opportunities.

The college reviews its teaching-learning processes, operational methods, and learning outcomes through IQAC initiatives. The impact of incremental growth is demonstrated through two key examples:

Example I: Introduction of Skill India Digital Courses under PMKVY 4.0 Under PMKVY 4.0, our institution now offers Skill India Digital

Courses, emphasizing practical skills and employability. Led by IQAC, four vocational courses have been introduced: Professional Makeup Artist (Home Economics), Microfinance Executive (Commerce), Electrician Domestic Solution (Physics), and Medicinal Plants (Botany). These courses prepare students with industry-relevant skills to foster self-reliance and entrepreneurship, aligning education with workforce demands and contributing to economic development.

Example II: Monitoring the Teaching-Learning Process The Principal actively monitors teaching effectiveness, assigning department heads to oversee the teaching-learning process. Monthly review meetings assess syllabus completion, with individual teachers submitting monthly progress. Faculty maintain daily academic diaries, and annual teaching plans are created in alignment with the university calendar. End-of-year departmental assessment reports are also submitted to ensure continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution respecting all people without discrimination, regardless of their gender. It always aspiring to stakeholder to transfer men and women's stereotype mentality, a mind-set that strongly believes men and women are unequal creatures that must operate in separate socioeconomic spaces. To promote women education, the institute makes consistent efforts. This institution is always promotes such type of activities / programs for students in which the boys and girls are actively participated and benefited in terms of their role equally not in their college life but also preparing them for future perspectives, the effective workshops on women empowerment on the occasion of women's day. These workshops was effective for mind set up which imparts some time low level of confidence and understanding of self-grooming, opportunities in life and awareness of professional skills and gender mental set up like shyness to talk with colleagues and professionals partners etc. professional awareness for employments and to rethink about their role in diverse sectors along with current dynamic world and the future active participation for upcoming job options, workshop on cybercrime, and Anti-ragging. Counseling committee organized meetings to solve their grievances and also organized health check- up camp. Institution is well equipped with CCTV and safety measures like regular police visit at every ends for in and fro movement of students for education. Common room is available.

File Description	Documents
Annual gender sensitization action plan	https://mispkptmanora.ac.in/Download/1729046307.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mispkptmanora.ac.in/Download/1729047144.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

One of the institution's motive is to keep the campus in pristine condition in order to provide a conducive environment for academic and non-academic interests. The core concern is to reduce, reuse and recycle waste generated in the campus. Dustbins are placed in every classroom, laboratory, rest room, and canteen for the collection of solid waste generated at different sources in the college. Organic waste is disposed off in compost pits and processed and reused as manure for the plants and trees inside the campus. Disposable plastic glassware was replaced by the steel & copper crockery in any college function. Plastic usage is prohibited on campus so as to create a plastic-free zone. Sanitary napkins destroyer had been installed in the common room. One side printed paper is reused for other official work. Plants litters are used for the green manure. Student's old practical and project assignment books are collected and ship it to recyclers annually. NSS volunteers every week clean the campus ground and have also demonstrated the proper procedure of disposing the waste. Campus is

equipped for any kind of drainage which is connected to carry the water for plants properly. Water storage tank is equipped with sensor by which motor will be automatically stopped after the complete fill up of the tank.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides a very fine tuned inclusive environment for our stakeholders in terms of tolerance and harmony by all means. College organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among students and the faculty, commemorative days are celebrated in the campus like Independence Day, Republic Day, Women's Day, AIDS Day. College students, teachers and staff jointly celebrate the cultural and regional festivals, like fresher and farewell party, teacher's day, orientation program, youth day, Women's Day, Yoga Day. The College encourages the students to participate in various programs organized by the college, inter college and university to make them sensitized towards cultural, regional, linguistic, communal, and socioeconomic diversities. Students are participating in every cultural program of college and cultural committee of college providing equal opportunity to all without any discrimination for diverse status, culture and linguistic background. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Bilingual teaching in every subject facilitated by our faculty even the explanation of difficulties will be sort out in their local regional language up to comfort ability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Students take a course on environment studies in their second year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. College staffs, administration are working effectively along with cooperative spirit to make a responsible citizen of the nation and to aware the constitutional obligations, values rights and duties among them. We are celebrating the constitution day initiates with preamble reading and then by facilitating the lecture of experts like lawyers, socialist, educationist etc. Various workshops and guest lectures on fundamental rights and duties were conducted. College walls are full of posters on fundamental duties and rights. College has its code of conducts for students as well as for teachers too. The college celebrates the Independence Day and Republic Day and students have participated in elocution, essay competition, quiz with all insights which in turn contributed to the ideal constitutional values and the fundamental duties and rights of Indian citizens. A laboratory rule in every laboratory imparts a good and safe conducts in the learning habit.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mspkptmanora.ac.in/Download/1729565881.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes incredible efforts in continuously celebrating national or international days at the regular basis for our fellow students and society to make them a responsible citizen of the society also to inculcate and nurture the principles like sacrifice, dedication, devotion, struggle, patriotism, equality, nationality, brotherhood, humanity. Celebration of National festivals Independence Day and Republic Day imbibe these principles among students. By celebrating the birth and death anniversary of legends brings a democratic spirit, social development, peace, harmony, intellectual development, ideology set up in mind, non-violence etc. Activities like poster competition, elocution, Singing Competition, Rangoli Competition, Mehandi competition, Self-Administration, Quiz competition, reading, series of lectures, Test on GK on these occasion along with their active participation and motivation by faculties prepared them to know about our great personality and legends.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

Title: Entrepreneurship skill development programs for financial independency of students/stakeholders OR Financial Independency and entrepreneurship skill enhancement Program

Objectives: The main goal of this program include assisting students to imbue the spirit and passion of building own business, developing their skills and knowledge required for carrying out entrepreneurial activities, enhancing their technical & business skills to analyze and comprehend the commercial contexts in which entrepreneurs operate. The objectives are to inculcate and strengthen the entrepreneurial quality, to motivate them to be independent, capable and promising businessman. To provide knowledge about government schemes and financial support provided for entrepreneurship. By participating in the events, students are able to acquire the following-marketing strategies in their business and improve their technical skills.

Best Practice -2

Title: Eco-Sensitization and environmental sustainability practices and community

Awareness campaign

Objectives: Institution is very agile and gave utmost importance to environmental sustainability and take initiative in creating environment awareness about importance of conservation and preservation of environment among students, staff, all stakeholders

of the college and community. Environment awareness is spread through guest lectures, workshops, poster presentations etc. Cleanliness drive, use of renewable energy, tree plantation, seed ball preparation, wildlife and ecosystem conservation is an integral part of college ethics and value.

File Description	Documents
Best practices in the Institutional website	https://mspkptmanora.ac.in/Download/1731060944.pdf
Any other relevant information	https://mspkptmanora.ac.in/Download/1731060944.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

M.S.P Art's, Science and K.P.T. Commerce College's vision and mission is to make holistic development of the students. College is playing a motivational and supportive role in improving the quality of education among students. Most of the students belong to the rural area, economically weaker section, educationally suppressed and socially backward classes College is bound to for the overall developments of the rural students in terms of various skills in academics, competitive examinations, personality development, and sports. Through multidirectional endeavors college is regularly developing the rural students. The institute has many distinctive features and it always focuses on building strong relations with all stakeholders. The institute fulfills its social responsibility through the unique activity like to take lectures on different topics such as NEP, Role of higher education, and job opportunities after pursuing higher education, in nearby inter colleges of taluka for 10th and 12th Standard students. Every teacher of our college went to the nearby colleges and take lectures there and aware students about each and every aspect of higher education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The designed syllabus has to be executed by affiliated colleges of the parent university. IQAC at the outset of the session prepares the Academic Calendar which embodies curricular, co-curricular, extracurricular activities. Time table is made based on the workload allotted to every department. Teachers keep the academic diaries which have schedule of lectures, tutorials, practical, monthly review of teaching. Induction program conducted specifically for newly entry year students, one week Bridge Course is taken by every department. Monthly unit tests are taken, its results are displayed on the notice board. Principal take the meetings to take the review of the syllabus with consistency. Teachers use ICT tools like LCD projectors, ETNL software, zoom, College website is used for communicating upcoming events of the college. Advance & slow learners are encouraged by recommendation of e-resources like INFLIBNET, N-list, e-books, videos, ppts, extra BT cards etc. Mentor-Mentee Scheme is in the college for finding out students problems. Feedback curriculum is taken from, analysed and action taken to the concerned employee. University updates are shared with students. Whatsapp groups, Google classrooms, telegram etc. are used for effective communication.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Regular internal assessment is done according to norms and directions of Parent University. The college has the Exam committee which monitors and conducts internal examinations in the college. The college, conducts class tests, tutorials, unit tests, departmental seminars/posters/Group Discussion/Project works/Practical examinations/Home assignments/ tests etc. for

CIE. The students are made aware of the continuous internal evaluation mechanism working in the college. The syllabus for the internal examination is communicated to the students by teacher. Internal marks in the examination are displayed on the departmental notice board as well as on the Whatsapp group of the students. Students who are not satisfied with the results are given chance to reappear in examination. The students who participate in extra-curricular activities are assigned separate time to complete their internal assessment. The parameter of the evaluation includes attendance, tutorials; practical, field projects, research projects, assignments/seminars/oral presentations and the score secured in the internal tests. The schedule of UT, assignment and other co-curricular activities or CIE are shared through prospectus, notices on website, Whatsapp groups, Google classroom etc. Science department conduct activities such as Quiz competition, elocution competitions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

221

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender:

This point is covered in Home Economics, political Science, Marathi, History, English and sociology subjects.

Environment:

This point is covered in Home Economics, Marathi, Sociology, Chemistry, Commerce, Botany, Zoology, Physics, Sociology and English subjects.

Sustainability:

These points are covered in Marathi, Sociology, Chemistry, Economics, Commerce, physics subjects.

Human Values:

This point is covered in Marathi, Economics, English, and History, Sociology and commerce subjects. The prose, poetry and other chapters in certain courses address issues related to gender and environmental sustainability. Besides the syllabus, the institution organizes different programs for the issues such as:-

Gender:

Anti-Harassment committee

Workshop on Diet and health for girl students

Environment and Sustainability:

Medicinal and Tulasi Garden

Tree Plantation

Disaster management

Tree Plantation in the campus

Polythene eradication awareness

World Sparrow Day

World Ozone Day

Wildlife conservation week

Human Values:

Blood Donation Camp and Blood testing camp

World Aids Day

Aids Awareness

Celebration of NSS Day

International Yoga Day

Series of lectures by cultural committee.

Indian Constitution Day on 26 November

Financial Assistance to the needy people.

Old clothes distribution to the tribal of Melghat region.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

270

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mspkptmanora.ac.in/Download/1723857476.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mspkptmanora.ac.in/Download/1723857476.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

291

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

241

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The basic subject knowledge test is organize by the institution for newly enrolled students. The mentor teachers assess students'

area of interest in induction program. Students are recommended to follow their interest for choosing their career path. Various programs are conducted for slow and advanced learners.

Special program for slow learners

Mentor mentee Scheme is helpful to assistant slow and advanced learners, mentors keep close contact with the progress of the slow learners and assistant advanced learners to explore further avenues.

Remedial Classes are conducted for the students who fail in university examination they are provided model questions and answers.

Learning Material is provided to slow learners according to their learning level.

Programs for Advanced Learners

Advanced learners are encouraged to undertake participative learning, critical analysis of particular topic. Burning issues are discussed with the advanced learners to widen their perspectives. Students are given chance to reflect on the problem to make them innovative.

Leadership Qualities of the students are assessed by conducting group discussion. Their team work skills, collaborative attitude and critical thinking skills are noted and they are inspired to develop their personality.

Start Ups and entrepreneurship

Guest lectures are organized on the topic to help students to become entrepreneur and successful businessmen. The institution also offers professional certificate courses to make students employable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
630	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers of the institution use different teaching approaches depending on the importance and difficulty of the concept.

Experiential Learning

Teachers from science department use demonstrative method to show students exact working of the things. Students are taken to the field to show them the live phenomenon. Observing life cycles of plants and animals in their natural habitat is a part of experiential learning for students. Programs like internship, on the job training, industry visit, help students deepen their knowledge.

Participative learning

Collaborative work is undertaken with government bodies or NGOs to study the problem. Team work Skills, interpersonal skills are taught to students in these learning practices. Disaster relief program, vaccination drive are organized with the help of local bodies.

Problem solving Methodology

Problem solving methodology is a great tool for making students innovative thinkers. Students are encourage to find the problems and they are trained to critically analyze the problem and find out the best solution. Case study method is adopted by teachers to teach them critical thinking. Critical appreciation of literary text also paves way for problem solving strategies Management study, Economics theories also discuss problems and their possible solution.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

21st century teaching learning process cannot be imagined without use of ICT technology. Social media platform like YouTube, LinkedIn WhatsApp are used for information transfer. New Education policy also focuses on the students centric methods. ICT resources help teachers to use blended form of learning.

Communication Technology

The Zoom app, Google Meet, WhatsApp and other video conference channels are used to interact with students. Certificate courses are also conducted using online resources.

Learning Management Software

Learning management software like Google classroom, Moodle are used for online courses and notification.

Assessment

Teachers follow blended mode of assessment. Assessment is carried out in online and offline mode. Learning material is also transferred to students on learning management system.

Digital Library and e resources

Digital libraries like N List facility and Inflibnet resource center is used for accessing recent information on syllabus topic. The institution has subscribed Inflibnet in college library. The library and information center of the college also provide browsing facility for information access.

Google Suit

Facilities offered by Google are very much useful for updating teaching learning process. Google Drive, Google calendar, Google Meet, Google form, Google translate and voice typing features

help teachers to accomplish difficult task in efficient way.

Plagiarism

Whenever a teacher conduct research he avail the facility offered by applications like Grammerly, Turnitin Mendley, Microsoft office suit are used for plagiarism and grammar fact check.

Chat GPT: The new technology driven by artificial intelligence helps teacher to explore advance research on the current topics.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

343

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the guidelines issued by the parent university. The institution has also developed mechanism for internal assessment. Chairman of the IQAC plans the activities according to the structure of the programs offered by the institution.

The New Education Policy focuses on the 60: 40 pattern of assessment. The students are assessed internally for 40 percent of their prescribed syllabus. The university conducts theory examination of 60 % syllabus.

Choice based credit system implemented by the university offers ample scope for the transparent and robust internal assessment. There are credits assigned for sports activities,

Internal Assessment examination are conducted frequently in both odd and even semesters. Students' involvement in curricular and co-curricular activities are also considered for their assessment.

Internship program and work experience

Internship program and work experience help teachers to analyze students' work capacity and recommend the employer about students' capability. Practical work experience familiarize students with industry.

Students participating in NSS.He/she explains the performance of the student in all details and advises him on how to improve the performance in the forthcoming assessments test. The students are given fair chance to reappear for examination if they wants to. The performance of the students is also displayed on notice board and on the college website and on WhatsApp group.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute follows transparent internal evaluation system. Students have every right to approach the authorities regarding any grievances they might have about any aspect of the conduct of

the internal examination and evaluation. The institution has to follow guidelines of the parent University for Internal Marks Allocation. Guidelines are prepared by the Internal Quality assurance cell for conducting internal assessment examination. Students can complain to the head of the department regarding unfair evaluation in any subject. They can even approach internal examination committee of the concerned department for resolution of grievance. Head of the department and internal examination committee in-charge tell the concerned subject teacher to show him his assessed answer copy and expected answer for improving his writing skills. Students can reappear for examination if they are not satisfied with their internal marks. Students who missed certain test or activity, on account of NSS, cultural or sports activities or illness are given fair chance to reappear for internal examination. It is compulsory for every teacher to declare the result of internal assessment within the period of 10 days. And students can approach their teachers or any authority of the institution for the grievance in their internal examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Introduction of the choice based credit system lays focus on outcome based education system according parent university has formulated the expected outcomes of various courses and programs. These formulated outcomes are printed in the syllabus copy of the particular program and course. Expected outcomes and skills to gain from the course and program are also stated in the syllabus. Courses like ability enhancement course and skill enhancement module lays emphasis on the practical implementation of the expected outcomes. The teachers can easily analyze whether the students got the point clearly or not.

The Program Outcomes (PO), Course Outcomes (CO) and Program Specific Outcomes (PSO) are stated and displayed on the websites. It is also displayed on the college notice board.

These are intimated to the students in the class room. Teacher and students discuss the outcomes stated by the institution. Students are informed about the possible career opportunities after the Course completion. Every text book contains these objectives in its preface.

The institution has formed communication channels among all the stakeholders to ensure that objectives of the curriculum are achieved in the course of implementation. Also, the college ensures that during the course of implementation, the stated objectives of the curriculum are achieved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The newly introduced choice based credit system lays emphasis on outcome based education. Parent University has prepared expected outcomes of programs and courses and has printed it in the syllabus copy of the particular program or course. These outcomes are discussed with the students in the classroom and they are told to improve their competence according to the outcome.

The institution has set mechanism to calculate course outcomes, program specific outcomes and program out comes. IQAC as per the guidance of college development committee discuss assessment outcomes for the programs offered by the institution. The institution organizes various cultural programs university representative election, NSS Camp, Research ventures like Avishkar, model demonstration for assessing the outcomes set by the institution.

Programs like Teacher's Day is conducted for assessing students' teaching skills. Multimedia integrated presentations are organized for assessing students' technical ability. . Book review articles are collected for assessing students' creative skills.

Students are given fair representation on administrative

committees of the institution for giving them administrative experience. Entrepreneur's business ideas are assessed on the ground of social applicability. These students are sent suggestion for improvement area in their life. Student ethical social and constitutional values are also assessed by interacting with them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

134

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mspkptmanora.ac.in/Download/1727752698.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research and incubation committee of our college has been a hub of innovation and entrepreneurship since its inception. As a dedicated space for startups and early-stage companies, our incubation centre has provided resources, support, and guidance to help fledgling businesses grow and thrive.

This report highlights the progress and achievements of our incubation centre over the last year. It showcases the impact of our programmes, services, and initiatives on the startups and entrepreneurs we serve. The report also provides an overview of our activities, successes, and challenges, as well as our future plans and goals.

Our College incubation centre run through the Research committee which takes initiative to build up the research temper among the budding researchers. Committee select the researchers students and forwarded them for National, State & District Level Avishkar competition and Poster competition university level, committee members and chairman of the research committee arranged various workshop for the sake of development of innovative ideas among the students. In the current academic session we have forwarded various students for District, University & state level competition.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activity catering to the needs of society in the rural areas ran as follows:-

1. N.S.S. Unit of our college ran the Cleanliness drive at Gram Parwa of Manora Tehsil District Washim. Most of the people even today are not aware of the Cleanliness, therefore the NSS unit of our college took initiative to make Swaccha and Clean village by performing street play even at Police Station, Tehsil Office & Govt. Rural hospital of Manora.

2. Students of Chemistry Test the drinking water Parameter of Manora region and make aware of the society about TDS, portability of water through report.

3. Environmental Awareness & Green Campus Drive ran by College for which College. Students of Botany regularly ran extension activity for to create Environmental Awareness for the High School & College Students of Manora Tehsil. Activity run by Green Team.

4. Physics Students created awareness about renewable energy in nearby villages.

5. Students of Zoology to created awareness about various diseases of peoples of Manora tehsil to visit at the home.

6. Nutritional Awareness in Rural Society an extension activity ran by Home Economics students.

7. Awareness Regarding Government's Farming Project: "E-Pik Pahani" among Rural Farmers ran by Commerce Department.

8. Bhumi Club of our college run various activity for social and holistic development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

991

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

08

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File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MSP & KPT College, known for serene lush green campus, spread over area of 14164 sq.m with total built-up area of 4372sq.mts is committed to achieve academic excellence by providing quality education. The institution ensures adequate availability and optimal utilization of physical infrastructure. The management's passion to provide the best environment with the infrastructure of global standards for curricular and co-curricular activities. The campus houses science laboratories, ICT-enabled classrooms, a library, NSS rooms, ladies' common rooms, a well-constructed auditorium, a conference hall and a canteen. Infrastructure for sports consists of a gymnasium, an indoor sports complex and sports grounds. Auditoriums with a sitting capacity of 250 and 150 respectively. There are 5 University recognized PhD research centers. However, PhD guides are available in 5 subjects including Chemistry, Botany, Library science, History and Commerce. College divided in 3 wings, 14 classrooms of 30× 20 sqft and B.com I classroom with 20X 31sq ft, B.com III 17X 25 sqft, Music room 17X 15 sqft and 10 PG classrooms 12x17 for teaching learning process. 09 labs equipped with essential equipment's and apparatus. 56 computer, 06 LCD projectors, 01 institutional Laptops, 3 scanners, 5 printers, 01 Stabilizer, and 1 overhead projector, solar system and 5.5 KV generator.

Facilities Quantity

Land area (Ekar)

3.5

Acres Academic Blocks

3

Class rooms

24

ICT Class rooms

4

Seminar hall with ICT facilities

2

Laboratories

6

Computing equipments

56

Library

1

Internet (Lease Line)

100 MBPS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

College has Kabbadi ground KHO-KHO, Volleyball, Badminton, Basketball ground, Yoga center, Meditation Hall. Single and double Bar, Ground for Long Jump and Throwing Event ground. Cricket Net practice. All these ground along with Physical Director are great opportunity for students to develop their sports ability. Ground User rate is 41%.One time seating capacity 22 students in meditation position, size 12X18

The spacious auditorium of 55m×35m with internet and projector facilities. Seating capacity of the auditorium is 300 students and respectively is 150 students.Hall for Performing Arts: 167.2 sqm. GEMS (General Event Management Society) provides a platform to the students to develop inner potentialities participating in various events including drama, skit, mime, dance, singing, entrepreneurship and a sense of social service. Trade Fair, the NGO visits, Annual Social gathering, sports carnival have been organized. User rate: Around 16% students get exposed to trials and audition tests. The number of students gets selected for participation in various competitions during youth festival at Zonal and State level.

Gym Area: 16X 36 sqft. Facilities: Calf raises, Leg Press, pull-down machine, Triceps dips machine, Power cage, Leg extension, Shoulder press, Decline bench, Abs machine, Dual gripper, pull-down, Mid row, Multiple function machine, Treadmill, Dumbbells and plates. Gym with well equipment's for students and staff with 20 Students capacity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2423221.71

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has purchased (dated on 12th March 2017) Software for university libraries (SOUL) Current Version 2.0.0.12. This Library Software is designed and developed by the Information and Library Network Gandhi Nagar Gujarat (INFLIBNET) Centre based on requirements of college and university libraries. It is user-friendly software developed to work under client-server environment.

Our College Library is partially automated by SOUL 2.0 software. This Software enables efficient library administration to provide user services. The SOUL Software has following Modules.

Acquisition-The module enables library staff to handle all the

main functions, such as Suggestions management; Order processing, cancellation and reminders; Receipt, Payment and budgetary control; Circulation, transaction, Inter Library Loan, renewals & reminders, search status and report generation according to the status of the items. Membership; Transaction; Inter-library loan; Overdue charges; Reminder; Search status; Maintenance of the items such as binding, lost, replace, missing, withdrawal, etc.; and Report generation based on the various requirements.

On-line Public Access Catalogue (OPAC) one of the major attractions of SOUL is its robust Online Public Access Catalogue (OPAC). The OPAC has simple and advanced search facility with the minimum information of the item by using author, title, keywords, class number, accession number or combination of any of two or more information regarding the item. Serial Control- Managing serials is the most complicated job for a library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

65815

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides computer facilities to the students to learn experimentally and also to gain access to cutting-edge technologies in the IT world. These systems have excellent networking facilities with additional Wi-Fi routers in each block.

The IT facilities that are available in supporting academic and non-academic activities include: Desktop computers in all departments, Wi-Fi Internet throughout the campus, all desktop computers are connected to Campus Network, Laser Printers are provided in major departments, Desktop computers & LCD projectors are available in all smart rooms, Curriculum-based software's are regularly updated based on the need in every semester.

Particulars Availability in Numbers up to 2020-21 Added in 2021-22 Added in 2022-23 Added in 2023-24

DESKTOP COMPUTERS	47	0	09	10
SERVERS	02	01	0	0
PRINTERS	06	02	0	01
ROUTER	0	0	0	0
SWITCHES	23	0	0	0
LAPTOPS	0	0	01	0
PROJECTORS	06	0	0	0
SCANNERS	04	0	0	01
CCTV CAMERA	24	0	05	0
UPS	0	0	0	0
LCD Monitors	0	0	0	01
TV	02	0	0	01
Wi-fi adaptor	04	0	0	0
Xerox Machine	02	0	0	0

Multimedia Speakers 02 0 0 0 Headphones 20 0 0 0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2423221.71

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has dedicated a maintenance committee to oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc. The College have contracts with skilled manpower for civil work, electric work, plumbing, carpentry work, horticulture etc.

1. The infrastructure facilities such as class-rooms, buildings, green areas, etc. are maintained by the maintenance department at each campus.
2. The maintenance of equipment like Generator Sets, General Lighting, Power Distribution System, etc. is undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.
3. The maintenance of equipment's for water pumping plants, etc. is undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

Maintenance of Services: College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract: Cafeteria facilities.

Maintenance of Equipment's: college has laid down guidelines and structure for the maintenance of various types of equipment's as under:

Major laboratory equipment's are under Annual Maintenance Contract for their regular preventive and corrective maintenance.

CCTVs, LCD, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained through IT department.

Fire Fighting equipment's in various blocks, labs, offices, etc. are maintained at various Department in the Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

322

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

98

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to Institutional website	https://mspkptmanora.ac.in/IOAC/1726568534.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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4502

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
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4502

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
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mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Subject Associations/ Clubs:

Arts, Commerce and Science faculties have their Subject related Associations. They organizes various subject activities like Workshops, Study Tours, Seminars, Group Discussions, Guest Lectures etc.

Various Internal committees:

The college has several internal committees in which at least two active students are nominated by the Principal and head of the department as a supportive to the committees of the institution. The aim of this scheme is to understand various work done in different committees of college. Like- N.S.S. Committee, Cultural Activity/ Youth Festival Committee, Games and Sports Committee, Library Committee, College Souvenir Committee, Student Grievances Discipline Committee, Women Anti-Harassment Committee, Student Guidance and Placement Cell, Garden Committee, Maintenance Committee, IQAC, Research Committee, Alumni association.

Cultural Committee:

Cultural Committee is constituted to promote the cultural activities among the students during the annual cultural and sports events. The students representatives are actively participate and manage all activities for students during the events and meetings. The representatives involves inorganization of various events during the events throughout the year.

Sports department:

Sports department is also dedicated to arrange various Sports activities based on certain themes. Student representatives nominated as the member of the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of M.S.P. Arts, Science and K.P.T. Commerce College Manora is duly registered under the Societies Registration Act 1860. (Reg. No.106/2019, Date:19,07/2019). The association meets in regular intervals in every year. This association also works like an advisory body to link all the stakeholders.

Financial support: The association has maintained amount of Rs. 75,291/- during the 2023-24 academic session in the separate bank a/c maintained.

Non Financial Support:

The Alumni Association works at rural areas by organizing Taluka level GK test on the occassion of Shri Chatrapati Shivaji's Birth Annieversary. The alumni members help to the NSS unit for adoption of village for its annual NSS Camps. Campaign on Environmental issues etc. The present students are inspired by their precious guidance at the Science Day Program at college every year they participated as host with faculties. The institution takes feedback from the Alumni to improve the quality in the progressive aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

Creating the foundation upon which our new generation can do their intellectual development & grow their moral strength.

Mission:

- To provide the right sort of leadership in every field of life.
- To develop their potential fully by developing physical fitness, cultivating fair interests & participation, ethical & intellectual values.
- To promote equality & social justice among the students.

- To serve as a soul of nation.
- To boost scientific and technological temperament & to develop tolerance.

The Governance of the Institution:

- The College Development Committee (CDC) was established for the aim of effective deployment and execution.
- IQAC plans to enhance the quality of the education and maintaining quality in teaching, learning and evaluation.
- There are 26 internal committees functioning in the institute.
- Teaching, Non-teaching staff and students have participation in all decision making bodies such as CDC and IQAC.
- Promote the excellence in students through student induction programme, Mentor Mentee Scheme, participation in seminar, group discussion, workshop, expert talk of respective filed, extension activity, Mahavidyalay Aplya Dari, Taluka Level Competitive Exam, Sports & Cultural Activities, Financial and other assistance to deserving& meritorious students.
- The institution prepares perspective plan for systematic & phase development.
- Teachers play important role as motivators and spearheads of cultural & socially conscious activities by steering the NSS, Study Centers and Sports.

File Description	Documents
Paste link for additional information	http://mstkptmanora.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The CDC and IQAC serve as the apex decision-making bodies at the college level. The CDC is made up of members of the governing body, alumni, teaching staff, non-teaching staff, experts from various fields of society, and students
- Management Representatives participate in the CDC, IQAC, Purchasing, and Discipline Committees, and they assess these committees on a regular basis.
- The progress report of these committees is submitted to

governing body.

- For the participative decentralization and governance, the Principal has appointed, Head of the departments and provided administrative as well as academic autonomy and mobility to them for the effective governance.

Case Study: Furniture Committee

Objectives of Committees

- To verify the furniture of college per year.
- To distribute the furniture classroom wise and departmental requirements as well the institute requirement.
- Take care of maintenance of the furniture.
- To purchase the new furniture as per the requirement.

Mechanism Furniture Committee:

The committee prepares a plan and a budget for the institution's Furniture requirement and maintenance throughout the year at the beginning of the session. The budget and plans are approved by the institution's principal, who also receives monthly input on the work.

File Description	Documents
Paste link for additional information	http://www.mspkptmanora.ac.in/college_comm.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Infrastructure:

- Formation of Zoology & Botany PG Laboratories

ICT Resources Development

- Fully atomize Administration
- E Attendance
- To organize the Workshop on how to fill online Electric Bill by using apps

Green Environment

- Maximum use of Solar Energy
- Green Environment Awareness in society

Human Resource Development

- Encouraging teacher for online Refresher Orientation Course
- Workshops for staff
- CAS Promotion

Student Development

- Organization of district level Aavishkar competition
- Strengthening Mentor system for academic and stress related issues.
- Training program for Employment and Self Employment
- Regular Competitive class faculty wise
- Soft skills workshop for Final year Students
- Enrollment in Online courses on Swayam, CEC, NPTEL
- Organize faculty wise seminar & poster competition
- To increase Financial Support to the Needy Students

Alumni Association Fund

- Raise the alumni Association Fund up to 1,00,000/- in a year.
- To raise Social responsibility, Student development & college development fund from NGO/Industry

Academic Development

- To start PMKY 4.0 courses.
- To increase Ph.D Guide in a Chemistry, Zoology & Physics Department.

Knowledge Resource Center

- Video lectures/ Clipping on Competitive Examination & personality Development Institutional Knowledge Resources to society.

Title of Activity: -Organization of District Level Aavishkar Competition: The objective of organizing a district-level competition is to promote skill development, identify and nurture talent, foster community spirit, encourage participation and

teamwork, enhance personal growth, and ensure efficient event management, while creating a sustainable, inclusive, and impactful platform for continuous improvement and future opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The President and Secretary of Sanstha are in charge of institute. The Principal is assisted by HoDs, employees, and IQAC at the college level, 'College Development Committee' is the governing body of the college.

Administrative Setup:

The administrative setup consists of the Principal followed by the HOD, faculty

In-charge. Head clerk, Junior Clerks, Assistants, and Attendants.

The organization of departments includes Head of Departments, Associate Professors, Assistant Professors, Librarian and Physical Director.

The organizational structure of the library staff includes the Librarian and Library Attendant. The role 26 committees is execution of responsibilities and activities in the campus. The CDC & IQAC monitor academic & administrative development

Service Rules: Pay scale, GPF, DCPS, service condition, promotion, working hours and vacations for staff as per the norms laid down by SGBAU Amravati, UGC and Govt. of Maharashtra.

Procedures for Recruitment:

Permanent Posts (Grant-in-aid): These posts are recruited by the Government of Maharashtra as per the norms of the University and

UGC.

Temporary Posts (Non-Grant): Ad hoc base teacher's recruitment by management as per the norms and procedure laid down by the UGC, Government of Maharashtra and affiliating University.

Procedures for Promotion:

The promotions of staff are made as per Career advancement scheme set up by SGBAU Amravati, UGC and Govt. of Maharashtra.

File Description	Documents
Paste link for additional information	http://www.mspkptmanora.ac.in/mgmt.php
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- Provident fund, DCPS and gratuity benefits are given to staff as per govt. of Maharashtra.
- Personal, housing & vehicle loan facility for staff provided by patsantha of institute.
- Staff received financial assistance to attend conferences

and workshops, and their subject's association membership the cost was also reimbursed.

- The staff members receive the medical reimbursement expenses as per the govt. of Maharashtra.
- Interest-free financial support for festival advance is given to the staff.
- Wi-Fi facilities and internet connected PCs are made available to staff.
- The college has free facility of Gym, Sports and Yoga for teaching and non-teaching staff.
- E-books, e-journals, reference books & textbooks are made available to staff.
- All leaves such as duty, medical, APL, leave without pay and maternity leave are provided as per Govt. of Maharashtra, UGC and Parent University.
- The Institution grant medical leaves.
- On January 26, employees were congratulated for their accomplishments and wished well when they retire.
- Free cloths provided to non-government employees of institute.
- Free health check-up facility to all the staff.
- The staff of institute is encouraged to register LIC policy and group insurance.
- The college organized training programs for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is implemented as per the guidelines from parent university & UGC. The PBAS. (Performance Based Appraisal System) of faculty is filled individually on the basis of his/her yearly achievements. The appraisal forms are assessed by the Research Committee and then submitted to head of the institution. Principal counsel's faculty members for necessary changes/improvements for better performance if necessary. The faculty appraisal forms are reviewed through IQAC and Scrutiny Committee and finally by the principal.

1. PBAS:

Category I: Teaching- Learning and Evaluation

Category: II: Professional Development, Co-curricular and Extension activities

Category: III: Research and Academic Contributions.

2. Departmental Assessment:

Every department prepares its academic action plan which is considered a department calendar Every department try to adhere to the direction of the college authority while following the departmental calendar Departmental assessment reports are taken from the head of the departments at the end of academic year & screening committee verifies them & submit the report to principal for final evaluation.

3. Staff Council Meeting:

The college staff council meeting with principal of the college works as a cornerstone for the quality assessment

4. Academic Audit

The academic audit gives the regular strategic overview of a college's teaching-learning process. The Institute does this audit internally as well as externally.

5. Confidential Report

The performance of non-teaching staff within campus is evaluated by Office Superintendent and CR is submitted to the principal for the final evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial resources of institute are managed in a very effective manner. For the effective use of financial resources, the annual budget is prepared as per requirement of the various departments. Proper accounts are maintained by institute through cash book, ledger and voucher file. Each and every transaction is supported by the vouchers. The disbursement of the funds for the needs is strictly monitored by Principal. All expenditure recurring and non-recurring are incurred through checks. Final audit is checked by CA (Nirmal Prakash Ozha), Joint Director and Account Officer.

From this year institute done audit through Tally software. The internal verification is done by Principal and it inspects the income from different sources and expenditure.

Internal Audit: Dr. A. S. Nile & Mr. B. S. Ther [Department of

Commerce].

External Audit: Nirmal Prakash Ozha (CA), Joint Director and Account Officer.

Mechanism For settling objections in the Audit

Institute has financial transparency. Institute takes precautionary measures to minimize discrepancy. All documents related to audit are verified by Principal. The remarks and corrections suggested are taken into consideration positively. If found any discrepancy in audit report it is rectified and correction has been made in the account as per the rules and regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.65

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy document serves to identify the resources available for various programme for efficient management of funds and to widen the resource base for the attainment of the set goals. The institute campus is being made

available for government activities, such as Covid-19 Centre, at no cost.

The financial sources of the college are:

- The budgetary resources of the college special grants received from UGC.
- Salary grant & EBC and BC scholarship grants is received from Government of Maharashtra and UGC.
- Admission, tuition and other fees are collected by the college from students.
- Alumni Contribution for the college development.
- Seed money from the management.

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal utilization of resources;

- The College invites requirements from all departments and committees accordingly prepare the budgetary plan.
- Purchase Committee works on the details of the budgetary plan.
- Principal sanction the budget considering financial resources and presents it to the CDC for approval.
- The grants received from the UGC and government of Maharashtra according to rule and regulation.
- The utilization of the sanctioned budget is monitored by CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice No. 1: Outcome-Based Education and Learning Attainment

The IQAC implemented outcome-based education to continuously

assess and monitor course outcomes (COs), program outcomes (POs), and program-specific outcomes (PSOs), aiming to enhance the teaching-learning process. Through collaborative efforts, each department has developed its COs, POs, and PSOs, supported by an academic policy for faculty to follow. Key measures under this policy include:

- Developing a comprehensive academic calendar and strategic plan to guide educational activities.
- Utilizing teaching diaries, where teachers plan weekly curriculum delivery and maintain assessment sheets for each practical and project.
- Identifying fast and slow learners, with additional classes arranged for fast learners and specialized activities for slow learners to enhance understanding.
- Implementing a mentor-mentee scheme to provide personalized guidance.
- Organizing unit tests, quizzes, group discussions, and seminar competitions to foster interactive learning and encourage knowledge retention.

Practice No. 2: ICT in Teaching and Learning

To improve teaching effectiveness, IQAC strengthened ICT infrastructure across the college. Departments employ virtual labs for better subject understanding, and ICT-enabled seminar halls and well-equipped computer labs support interactive learning. Faculty create and share e-content via Google Classroom, Google Sites, and YouTube, leveraging platforms like Zoom and Google Meet for online classes. Additionally, the library is supported by SOUL software, while administrative and examination sections benefit from campus ERP and Tally software. This comprehensive ICT integration enables both students and staff to engage effectively in modernized learning and management processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental Improvements for Quality Enhancement by IQAC

In the last academic year, IQAC has led steady improvements in quality, notably by:

- Strengthening ICT facilities.
- Launching Skill India Digital courses under PMKVY 4.0.
- Upgrading laboratories.
- Enhancing the computer-to-student ratio.
- Improving canteen and drinking water facilities.
- Increasing campus greenery through tree plantations.
- Expanding student placement opportunities.

The college reviews its teaching-learning processes, operational methods, and learning outcomes through IQAC initiatives. The impact of incremental growth is demonstrated through two key examples:

Example I: Introduction of Skill India Digital Courses under PMKVY 4.0 Under PMKVY 4.0, our institution now offers Skill India Digital Courses, emphasizing practical skills and employability. Led by IQAC, four vocational courses have been introduced: Professional Makeup Artist (Home Economics), Microfinance Executive (Commerce), Electrician Domestic Solution (Physics), and Medicinal Plants (Botany). These courses prepare students with industry-relevant skills to foster self-reliance and entrepreneurship, aligning education with workforce demands and contributing to economic development.

Example II: Monitoring the Teaching-Learning Process The Principal actively monitors teaching effectiveness, assigning department heads to oversee the teaching-learning process. Monthly review meetings assess syllabus completion, with individual teachers submitting monthly progress. Faculty maintain daily academic diaries, and annual teaching plans are created in alignment with the university calendar. End-of-year departmental assessment reports are also submitted to ensure continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution respecting all people without discrimination, regardless of their gender. It always aspiring to stakeholder to transfer men and women's stereotype mentality, a mind-set that strongly believes men and women are unequal creatures that must operate in separate socioeconomic spaces. To promote women education, the institute makes consistent efforts. This institution is always promotes such type of activities / programs for students in which the boys and girls are actively participated and benefited in terms of their role equally not in their college life but also preparing them for future perspectives, the effective workshops on women empowerment on the occasion of women's day. These workshops was effective for mind set up which imparts some time low level of confidence and understanding of self-grooming, opportunities in life and awareness of professional skills and gender mental set up like shyness to talk with colleagues and professionals partners etc. professional awareness for employments and to rethink about their

role in diverse sectors along with current dynamic world and the future active participation for upcoming job options, workshop on cybercrime, and Anti-ragging. Counseling committee organized meetings to solve their grievances and also organized health check- up camp. Institution is well equipped with CCTV and safety measures like regular police visit at every ends for in and fro movement of students for education. Common room is available.

File Description	Documents
Annual gender sensitization action plan	https://mspkmptmanora.ac.in/Download/1729046307.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mspkmptmanora.ac.in/Download/1729047144.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

One of the institution's motive is to keep the campus in pristine condition in order to provide a conducive environment for academic and non- academic interests. The core concern is to reduce, reuse and recycle waste generated in the campus. Dustbins are placed in every classroom, laboratory, rest room, and canteen for the collection of solid waste generated at different sources in the college. Organic waste is disposed off in compost pits and processed and reused as manure for the plants and trees inside the campus. Disposable plastic glassware was replaced by the

steel & copper crockery in any college function. Plastic usage is prohibited on campus so as to create a plastic-free zone. Sanitary napkins destroyer had been installed in the common room. One side printed paper is reused for other official work. Plants litters are used for the green manure. Student's old practical and project assignment books are collected and ship it to recyclers annually. NSS volunteers every week clean the campus ground and have also demonstrated the proper procedure of disposing the waste. Campus is equipped for any kind of drainage which is connected to carry the water for plants properly. Water storage tank is equipped with sensor by which motor will be automatically stopped after the complete fill up of the tank.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides a very fine tuned inclusive environment for our stakeholders in terms of tolerance and harmony by all means. College organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among students and the faculty, commemorative days are celebrated in the campus like Independence Day, Republic Day, Women's Day, AIDS Day. College students, teachers and staff jointly celebrate the cultural and regional festivals, like fresher and farewell party, teacher's day, orientation program, youth day, Women's Day, Yoga Day. The College encourages the students to participate in various programs organized by the college, inter college and university to make them sensitized towards cultural, regional, linguistic, communal, and socioeconomic diversities. Students are participating in every cultural program of college and cultural committee of college providing equal opportunity to all without any discrimination for diverse status, culture and linguistic background. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Bilingual teaching in every subject facilitated by our faculty even the explanation of difficulties will be sort out in their local regional language up to comfort ability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Students take a course on environment studies in their second year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. College staffs, administration are working effectively along with cooperative spirit to make a responsible citizen of the nation and to aware the constitutional obligations, values rights and duties among them. We are celebrating the constitution day initiates with preamble reading and then by facilitating the lecture of experts like lawyers, socialist, educationist etc. Various workshops and guest lectures on fundamental rights and duties were conducted. College walls are full of posters on fundamental duties and rights. College has its code of conducts for students as well as for teachers too. The college celebrates the Independence Day and Republic Day and students have participated in elocution, essay competition, quiz with all insights which in turn contributed to the ideal constitutional values and the fundamental duties and rights of Indian citizens. A laboratory rule in every laboratory imparts a good and safe conducts in the learning habit.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mspkmptmanora.ac.in/Download/1729565881.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code **A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes incredible efforts in continuously celebrating national or international days at the regular basis for our fellow students and society to make them a responsible citizen of the society also to inculcate and nurture the principles like sacrifice, dedication, devotion, struggle, patriotism, equality, nationality, brotherhood, humanity. Celebration of National festivals Independence Day and Republic Day imbibe these principles among students. By celebrating the birth and death anniversary of legends brings a democratic spirit, social development, peace, harmony, intellectual development, ideology set up in mind, non-violence etc. Activities like poster competition, elocution, Singing Competition, Rangoli Competition, Mehandi competition, Self-Administration, Quiz competition, reading, series of lectures, Test on GK on these occasion along with their active participation and motivation by faculties prepared them to know about our great personality and legends.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

Title: Entrepreneurship skill development programs for financial independency of students/stakeholders OR Financial Independency and entrepreneurship skill enhancement Program

Objectives: The main goal of this program include assisting students to imbue the spirit and passion of building own business, developing their skills and knowledge required for carrying out entrepreneurial activities, enhancing their technical & business skills to analyze and comprehend the commercial contexts in which entrepreneurs operate. The objectives are to inculcate and strengthen the entrepreneurial quality, to motivate them to be independent, capable and promising businessman. To provide knowledge about government schemes and financial support provided for entrepreneurship. By participating in the events, students are able to acquire the following-marketing strategies in their business and improve their technical skills.

Best Practice -2

Title: Eco-Sensitization and environmental sustainability practices and community

Awareness campaign

Objectives: Institution is very agile and gave utmost importance to environmental sustainability and take initiative in creating

environment awareness about importance of conservation and preservation of environment among students, staff, all stakeholders of the college and community. Environment awareness is spread through guest lectures, workshops, poster presentations etc. Cleanliness drive, use of renewable energy, tree plantation, seed ball preparation, wildlife and ecosystem conservation is an integral part of college ethics and value.

File Description	Documents
Best practices in the Institutional website	https://mspkmptmanora.ac.in/Download/1731060944.pdf
Any other relevant information	https://mspkmptmanora.ac.in/Download/1731060944.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

M.S.P Art's, Science and K.P.T. Commerce College's vision and mission is to make holistic development of the students. College is playing a motivational and supportive role in improving the quality of education among students. Most of the students belong to the rural area, economically weaker section, educationally suppressed and socially backward classes College is bound to for the overall developments of the rural students in terms of various skills in academics, competitive examinations, personality development, and sports. Through multidirectional endeavors college is regularly developing the rural students. The institute has many distinctive features and it always focuses on building strong relations with all stakeholders. The institute fulfills its social responsibility through the unique activity like to take lectures on different topics such as NEP, Role of higher education, and job opportunities after pursuing higher education, in nearby inter colleges of taluka for 10th and 12th Standard students. Every teacher of our college went to the nearby colleges and take lectures there and aware students about each and every aspect of higher education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Perspective Plan of IQAC for the Year 2024-2025

Renovation of Knowledge Resource Center

Formation of Zoology & Botany PG Laboratories

Establishing Interactive Smart Classroom

- Organize workshop on Learning Management Software
- Fully atomize Administration
- E Attendance
- To organize the Workshop on how to fill online Electric Bill by using apps
- Increase Rain water Recharging
- Developing Liquid and Waste management system
- Maximum use of Solar Energy
- Green Environment Awareness in society
- Stress Management workshop for Staff (Per Year)
- To organize Faculty development Program
- Encouraging teacher for online Refresher Orientation Course
- 02 Workshops for Administrative staff
- 100 % Doctorate degree holder staff & Career Advancement Benefit

Strengthening Mentor system for academic and stress related issues.

- Training program for Employment and Self Employment (01 per Faculty)
- Regular Competitive class faculty wise
- Soft skills workshop for Final year Students
- Enrollment in Online courses on Swayam, CEC, NPTEL
- Organize faculty wise seminar competition poster competition per year
- Organizing Webinar for students in vacation

- To increase Financial Support to the Needy Students

Alumni Association Fund

- Raise the alumni Association Fund up to 1,00,000/- in a year.
- To raise Social responsibility, Student development & college development fund from NGO/Industry
- Applying for Research Grant to UGC and DST
- Research projects / Seed money from NGO and Industry

Academic Development

- To start Research Center in, Physics, English Department.
- To start Certificate course, Diploma course of Parent University and recognized institution..

Knowledge Resource Center

- Purchase 1000 Titles in Library with increase in competitive examination books and Journals